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# **BYLAWS TO THE CONSTITUTION SOUTH AFRICAN BOERBOEL BREEDERS' SOCIETY (SABBS)**

*Registered as a breeders' society in terms of the provisions of the Animal Improvement Act,  
No 62 of 1998, Registration Number 62/98/B-68*

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## **BYLAW A: RECORDING AND REGISTRATION**

### **1. BIRTH NOTIFICATION AND REGISTRATION**

- 1.1 The Society shall keep records in the name of each breeder of *all* puppies born - whether born dead or alive - whose births have been duly notified by the relevant breeder and of such other details as may be determined by the Society. Litter announcement is free of charge, but birth notification will be charged per puppy as per the SABBS fee structure.
- 1.2 No Birth Notification/Application for Birth Registration of a dog shall be accepted, unless the dam and sire are registered with the Society.
- 1.3 Birth Notifications/Applications for Birth Registrations of puppies must be submitted under the prefix (stud/kennel name) of the legal owner of the dam at the time of birth of litter. (*refer to Bylaw C1*)
- 1.4 The breeder of a dog born from registered parents shall submit to the Office an Application for Birth Registrations within the prescribed timeframe, and pay the prescribed fee. Applications received after the prescribed date shall be accepted, subject to the approval of the Board and on payment of a late registration fee, as may be determined by the Board.
- 1.5 DNA profiles are recommended for all Boerboels. For the registration of their offspring, it is compulsory for:
  - a) All breeding dogs (male and female).
  - b) Dogs on the Stud Register.
  - c) Dogs on the Development (Annexure) Register.
  - d) Semen donor

### **2. BIRTH CERTIFICATE**

The Birth Certificate is the document issued by the Society to the breeder after the Application for Birth Registration has been processed and verified.

### **3. REGISTRATION CERTIFICATE**

To have your Boerboel appraised for full registration, the dog must have a *\*valid* Birth Certificate, and in the case of a re-appraisal, the Registration Certificate. This must be handed in at the administration table when enrolling for the appraisal.

Definition: *\*Valid Birth Certificate/Registration Certificate* means that the documentation must be acceptable to SABBS, e.g. that the dog's origins can be traced.

#### **3.1 Alterations or additions to Registration Certificates**

Any alteration or addition to the essential information or particulars officially recorded on any Registration Certificate, which has not been initialled by the Secretary or any unauthorised endorsement or remark on such certificate bearing upon the essential information or particulars contained therein, shall render such certificate invalid.

#### **3.2 Duplicate or replacement of Registration Certificates**

The Society may issue a duplicate or replacement of any Registration Certificate issued by the Society, which has been mislaid, mutilated or lost, provided that such application shall be made by the person in whose name the dog concerned was last registered, and provided further that a

*bona fide* owner who is in possession of the dog may apply to the Board to have such dog registered in his name, should it not be possible to trace the registered owner.

### 3.3 Cancellation of Registration Certificates and reinstatement of Boerboels

3.3.1 The Board may direct the Secretary to cancel the registration and to notify the breeder or owner accordingly of any Boerboel which has:

- a) been birth recorded or registered by mistake;
- b) been birth recorded or registered on the strength of false or fraudulent information supplied by the owner or
- c) been birth recorded or registered after the owner has failed to comply with the requirements of any relevant Bylaw.

3.3.2 In the event of the Registration Certificate of a live Boerboel having been cancelled, such dog may be reinstated in the records of the Society on recommendation of the Board only, provided that the application for the reinstatement is made by the person who applied for the cancellation of the Registration Certificate or, in the case of his death, the person legally in possession of the dog. The reinstatement of any such dog shall be effected upon payment of such fee as may be determined by the Board from time to time.

### 3.4 Certificates of extended pedigree

A member may apply to the Secretary for a certificate of extended pedigree in respect of a Boerboel and the Secretary shall issue such certificate. Every such application must be accompanied by the prescribed fee as may be determined by the Board from time to time.

## 4. ELIGIBILITY FOR REGISTRATION

4.1 If your Boerboel has a valid Birth Certificate, and attains the minimum score, the dog will be entered onto the Registration Register, and a Registration Certificate will be issued to you via the Office.

4.2 If the dog does not attain the minimum score, it will not be eligible for registration, but shall be taken up in the Pet Register (*refer to Bylaw B.6*).

4.3 A dog that does not comply with the Minimum Breed Standard, as determined by the Society, shall not be eligible for registration (*refer to "Breed Standard" in Clause 3 and "Disqualification" in Subclause 3.3 of the Main Constitution*).

4.4 SABBS will accept documentation but not the appraisal scores of dogs registered with other organisations provided the dogs' origins are known to SABBS.

4.5 Appraisal scores of other organisations will not be recorded on the SABBS database. In addition, buyers and breeders who buy dogs registered with other organisations or who use males for servicing must ensure under all circumstances that such dogs and their offspring will be registerable with SABBS.

4.6 The DNA profiles of the parents must be available to SABBS. Dogs applying to get SABBS paperwork must comply with the requirements of the SABBS Breed Standard and bred from parents that are SABBS approved.

4.7 Prior to the official acceptance and registration the dog must be SABBS appraised, and a DNA profile must be submitted.

4.8 If one or both parents of the other organisation's paperwork are not known they will be taken up in the OOR Register (Other Organisation's Register). The OOR Register will be treated on the same concept as Development dogs. *Refer to Bylaw 4 for requirements*.

4.9 Offspring bred from these dogs will be taken up in the Development Register as required in Bylaw B4.

4.10 The following conditions will apply:

4.10.1 Dogs with Registration Certificates: The owner must be a SABBS member.

- a) Dogs' Registration Certificates and appraisal scores will be accepted, provided their pedigrees are known to SABBS.
- b) Dogs do not have to be reappraised, unless required for linear classification.
- c) Dogs must be microchipped.
- d) DNA profiles of the dogs must be submitted with the Registration Certificates.
- e) If the parents are not known to SABBS. The dog's Registration Certificate can only be accepted as a Development Register dog (*refer to Bylaw B 4*).
- f) If the parents are not known, and the dog meets all the requirements for the Development Register, the pedigrees will be loaded on the certificate, but won't have a Status BS, A, B or SP. The status of the unknown parents will be taken up in the OOR Register (Other Organisations Register).
- g) This Registration Certificate will only be allowed if the Office has (is in the possession of) the other Organisation's pedigree, and the dog must meet all requirements for the Development Register including the health tests.
- h) The progeny of an OOR dog's status will ultimately be the same as that of the Development Register. In other words the same rules will apply for both OOR and Development dogs.

4.10.2 Dogs with Birth Certificates:

- a) The owner must be a SABBS member.
- b) Birth Certificates of dogs born before 2 September 2014 will be accepted, provided their pedigrees are known to SABBS.
- c) Dogs must be microchipped.
- d) DNA profiles of both parents must be submitted.
- e) If the parents are not known to SABBS. The dog's Registration Certificate can only be accepted as a Development Register dog (*refer to Bylaw B 4*).
- f) If the parents are not known, and the dog meets all the requirements for the Development Register, the pedigrees will be loaded on the certificate, but will not have a Status BS, A, B or SP. The status for the unknown parents will be OOR (Other Organisation Register).
- g) This Registration Certificate will only be allowed if the Office has the other Organisation's pedigree, and the dog must meet all the requirements for the Development Register.
- h) The progeny of an OOR dog status will ultimately be the same as Development Register. The same rules will apply for OOR dogs as per Development dogs.

4.10.3 Birth registrations of puppies born after 2 September 2014:

- a) The breeder must be a SABBS member.
- b) The parents of the puppy must be registered with SABBS.
- c) The puppy must be microchipped.
- d) DNA profiles of both parents must be submitted.
- e) A birth notification fee per puppy will be payable.
- f) If the puppy is older than 120 days on submission of the birth notification, an additional fee per puppy will be payable. Visit [www.sabbs.co.za](http://www.sabbs.co.za) or contact [office@sabbs.co.za](mailto:office@sabbs.co.za) for the relevant fees.
- g) If the parents are not known to SABBS. The dog's Registration Certificate can only be accepted as a Development Register dog (*refer to Bylaw B 4*).
- h) If the parents are not known, and the dog met all the requirements for Development Register the pedigrees will be loaded on the certificate, but will not have a Status BS,

A, B or SP. The status for the unknown parents will be indicated as OOR (Other Organisation Register).

- i) This Registration Certificate will only be allowed if the Office have is in the possession of the other Organisation's pedigree, and the dog must meet all requirements for the Development Register.
- j) The progeny of an OOR dog's status will ultimately be the same as Development Register. The same rules will apply for OOR dogs as per Development dogs.

4.11 A Boerboel may be presented for appraisal from the age of 12 months. However, it is recommended that the dog be a bit older. The recommended age is  $\pm$ 18 months, as this is a more realistic age to gauge a dog's development for breeding purposes.

4.12 In remote areas where there are infrequent appraisals, application may be made to the Board for the appraisal of a dog from the age of 10 months, and provided that the senior Appraiser views the dog as sufficiently grown/matured to be appraised.

4.13 Health certificates must be submitted for all dogs for acceptance to the Stud and Development Registers in respect of hip and elbow dysplasia and vaginal hyperplasia. However, SABBS recommends that all breeding and intended breeding dogs be tested for HD (hip dysplasia), ED (elbow dysplasia), VH (vaginal hyperplasia), entropion, and ectropion,

4.14 Any dog of which the particulars supplied on the Birth Notification or accompanying certificates are open to question may, at the discretion of the Board, be refused registration.

4.15 No application for registration as a Boerboel shall be considered unless details of its birth have been recorded or are accepted, and

- a) both its parents; or
- b) its dam, in the case of a dog imported *in utero* or resulting from imported semen has been registered by the Society.

4.16 An imported dog, or one resulting from imported semen, shall be eligible for registration, provided that the requirements of the Constitution have been complied with.

4.17 An imported dog shall be eligible for registration, provided that the application for registration is accompanied by:

- (a) a certificate of registration or an export certificate issued by the Society (or body recognised by the Society and the Registering Authority) in the country of origin;
- (b) evidence to the effect that the dog concerned conforms to the Breed Standard, and other requirements as may be determined from time to time by the Society;
- (c) confirmation that:
  - i. the dog bears the permanent indelible identification marks, as recorded on the Registration or Export Certificate;
  - ii. the dog was sold and left the seller's possession on the date stated and that the dog was shipped and/or transported into the country on the date stated; and
  - iii. the dog arrived on the applicant's premises on the date stated.

## 5. IDENTIFICATION

### 5.1 Identification by microchipping

- a) All live dogs of which the births are notified, and all dogs presented for registration, appraisal and transfer of ownership, must bear permanent identification. Such identification will be in the form of a microchip.
- b) Microchipping shall be the Society's official system of marking for the uniform and permanent identification of all Boerboels submitted for birth recording or registration in the Database of the Society.

- c) In the event of the dog not being microchipped on entering the appraisal ring, the dog must be microchipped and DNA samples taken. The owner shall be liable for the costs of microchips and DNA samples to be processed.
- d) Save for the compulsory and necessary microchipping of dogs as prescribed by the Society and required by legislation, any other identification mark on a dog, is prohibited.
- e) The breeder shall be liable for the costs of microchips and insertion.
- f) The Society shall not process the transfer of ownership of a dog, unless it is clearly identified.

## 5.2 Identification by names

- a) In addition to the microchips, all dogs offered for registration, must be explicitly named.
- b) The name must include the prefix (*refer to Bylaw C.1*) registered in favour of the breeder, and - exclusive of the prefix - must not exceed 20 characters.
- c) The name of any dog, once accepted for recording of its birth, may not thereafter be changed or amended, except when the name reflects an obvious error, in which event it shall be permissible to, subject to written motivation, amend the name only to the extent of correcting the error.

## **BYLAW B: BOERBOEL DATABASE AND REGISTERS**

### **1. DATABASE**

- 1.1 The registration system of the Society shall consist of the Boerboel Database, and shall be maintained and operated on its behalf by a Registering Authority, appointed by the Society in terms of the Animal Improvement Act.
- 1.2 Animals shall only be taken up in the Boerboel Database after approval according to the Breed Standard as stipulated by the Board from time to time.

### **2. REGISTERS**

The Boerboel Database is divided into \* four main Registers:

- a) Stud Book Proper Register (SP: Full registration)
- b) Development Register:
  - i) Basic Section (BS)
  - ii) Annexure A (A)
  - iii.) Annexure B (B)
- c) Stud Register (SR: Elite group)
- d) Pet Register (PET)
- e) OOR Register (Other Organisation's Register)

\* Definitions: Stud Book Proper Register (SP) is for dogs with full registration.

\* Stud Register (SR) is for the elite group of dogs that obtained appraisal scores of 85% and above, and that comply with the prescribed health testing.

### **3. STUD BOOK PROPER REGISTER (SP)**

- 3.1 A dog shall be eligible for full registration and entry in the Stud Book Proper Register (SP) after it has been appraised on individual merit and complies with the minimum requirements of the Breed Standard, and provided that:
- a) it has a valid Birth Notification/Birth Certificate, and in the case of a re-appraisal, the Registration Certificate;
  - b) it has been microchipped;
  - c) The Birth Notification was submitted under the prefix (stud/kennel name) of the legal owner of the dam at the time of birth of litter.
  - d) it attained the minimum appraisal score of 75% at a SABBS appraisal.
  - e) Both parents must have a DNA profile.
- 3.2 The progeny of a Stud Book Proper Register (SP) dog mated to an SP dog shall be eligible for registration in the Stud Book Proper Register (SP), provided that they had been appraised at 75% or more and approved in accordance with all other requirements pertaining to the Stud Book Proper Register.
- 3.3 The progeny of an Annexure B dog mated to an Annexure B or SP dog shall be eligible for registration in the Stud Book Proper Register (SP), provided that they have been appraised 85% or higher and approved in accordance with all other requirements pertaining to the Stud Book Proper Register (SP) and Development Registers.
- 3.4 **Requirements for full registration**
- 3.4.1 DNA profiles must be submitted for **all** breeding dogs (male and female) for the registration of their offspring.



- 3.4.2 SABBS recommends that breeders use a dog in the Stud Book Proper Register (SP) when breeding with a Development Register dog.

The table below sets out the development stages for the Development Register:

	Basic (BS)	A	B	SP
Basic (BS)	A	A	A	A
A	A	B	B	B
B	A	B	SP	SP
SP	A	B	SP	SP

## 4. DEVELOPMENT REGISTER: Basic (BS), Annexure A and Annexure B (Developing dogs)

### 4.1 Requirements

- 4.1.1 The Board may consider the merits of an application by the owner of a dog - where the required documentation is incomplete or non-existent - for inclusion in the Development Register, provided that:

- a) The dog presents with the conformation, type and temperament of the breed, conform to the Breed Standard and is appraised at a minimum score of 80%.
- b) The progeny of the dog may be included in the Development Register if they also receive a minimum score of 80% during the development stages.
- c) The progeny of the dog that have passed through the development stages may be entered into the Stud Book Proper Register (SP: full registration) if they are appraised at no less than 85%. If this percentage is not attained, they shall remain in the Development Register.

- 4.1.2 Dogs entering the Development Register must have microchips, have been DNA profiled and health tested to meet the following standards:

- a) Females must be examined by registered veterinarians or veterinary institutions for signs of vaginal hyperplasia. Grade 1 or better is the criterion for acceptance in the register for developing dogs. *A standard VH examination report is available at [www.sabbs.co.za](http://www.sabbs.co.za), or from [office@sabbs.co.za](mailto:office@sabbs.co.za).*
- b) Hip and Elbow Dysplasia: A certified radiologist must certify that the dog (male or female) has a hip status of between 0:0 and 1:1 or an FCI hip status of between A1 and C2, and an elbow status of 1:1 maximum. *Contact the Head Office for Penn Hip / BVA and other classification requirements.*
- c) A SABBS senior appraiser must have assessed that the Boerboel does not have more than one deviation from the ideal of 5 on the eyelids.

- 4.1.3 Dogs in the Development Register shall not be eligible for entry in the Stud Register.

### 4.2 Development Register: Basic Section Register (BS)

Subject to the discretion of the appraiser, and confirmation by the Board, dogs shall be accepted in the Basic Section (BS) as Basic dogs on application, provided they meet with all other requirements pertaining to the Development Register.

### 4.3 Development Register: Annexure A

The progeny of an Annexure B dog mated to an Annexure B or SP dog shall be eligible for registration in the Stud Book Proper Register (SP), provided that they have been appraised 85% or higher and approved in accordance with all other requirements pertaining to the Stud Book Proper Register (SP) and Development Registers.

#### 4.4 **Annexure Register B**

The progeny of an Annexure A dog mated to an Annexure A, B or SP dog, shall be eligible for registration in the Annexure B Register, provided that they have been appraised 80% or higher and approved in accordance with all other requirements pertaining to the Annexure Register.

#### 4.5 **Appraisal of Development Register dogs**

4.5.1 Dogs that did not attain the minimum score of 80% and 85% respectively, may at any time be presented for re-appraisal again.

4.5.2 Progeny of Development Register dogs that did not attain the minimum appraisal score shall be taken up in the PET Register.

### 5. **STUD REGISTER (SR: Elite group of dogs)**

5.1 When a Boerboel attains a score of 85% or higher at an appraisal it may be taken up in the Stud Register, provided that the owner forwards the following original certificates to the SABBS Office as proof that the dog complies with these prescribed health test requirements:

- a) Females must be examined by registered veterinarians or veterinary institutions for signs of vaginal hyperplasia. Grade 0 or 1 is the criterion for acceptance in the Stud Register. *A standard VH examination report is available at [www.sabbs.co.za](http://www.sabbs.co.za), or from [office@sabbsco.za](mailto:office@sabbsco.za).*
- b) Hip and Elbow Dysplasia: A certified radiologist must certify that the Boerboel (male or female) has a hip status of between 0:0 and 1:1 or an FCI hip status of between A1 and C2, and an elbow status of 1:1 maximum. *Contact the Head Office for Penn Hip / BVA and other classification requirements.*
- c) A SABBS senior appraiser must have assessed that the Boerboel does not have more than one deviation from the ideal of 5 on the eyelids.

5.2 DNA profiles are required for all Stud Register dogs.

5.3 Fertility testing is required for all males on the Stud Register that have not sired a litter.

### 6. **PET REGISTER (PET)**

6.1 An SP dog that attains a score less than 75% or a Development registered dog that scores less than 80% at a SABBS appraisal shall not be eligible for SABBS registration or breeding purposes but shall be taken up in the Pet Register (PET) though can be re-appraised at a later stage if it has improved and to see if they are able to meet the required minimum score.

6.2 SABBS shall record dogs that were disqualified (for whatever reason) in the PET Register (*refer to the Main Constitution, Subclause 3.3 "Disqualification"*).

6.3 A registered Boerboel that is sold with the intention of, or on condition that it should not be used for breeding, or puppies born with a disqualification fault, are to be recorded in the Pet Register. This Register is a safeguard for the breeder should the new owner not honour such agreement. SABBS also needs this information for recording purposes.

6.4 Breeding with Pet Registered dogs is prohibited. The offspring of such dogs will never be registered.

6.5 Castrated males, or dogs born as monorchids or cryptorchids, and sterilised females are taken up in the Pet Register and will stay in the PET Register, whether appraised or not.

6.6 Dogs in the Pet Register are not allowed to participate in any show.

6.7 No PET registered dog may be exported as they do not meet the Breed Standard.

6.8 PET registered dogs that meet the minimum qualifying appraisal score can only go to a breeding register if the breeder that had registered the dog in the PET Register originally gives permission for the dog to be removed from the PET register.

## **7. OOR REGISTER (Other Organisation's Register)**

- 7.1 Dogs that are applying to be taken up in the OOR Register must comply with the Breed Standard.
- 7.2 Dogs in the PET Register cannot be taken up in the OOR Register as they do not comply with the Breed Standard.
- 7.3 Prior to the official acceptance and registration the dog must be SABBS appraised and a DNA profile must be submitted.
- 7.4 The offspring of these dogs will be taken up in the Development register.

## **BYLAW C: REQUIREMENTS FOR BREEDERS**

All SABBS breeder members shall undertake to abide by the Code of Conduct as contained in the SABBS Bylaws relating to responsible breeding practices. (*refer to Bylaw G 1 and 2*)

DNA profiles are recommended for all Boerboels, and are compulsory for all breeding dogs (male and female) for the registration of their offspring, and for dogs in the Stud and Development Registers.

### **1. APPLICATION FOR A PREFIX**

- 1.1 To register as a breeder, the member must at least own one SABBS' registered female and must apply for the allocation of a prefix (stud or kennel name). Six suggested names must be provided for prefix registration on the application form, which is available from the Office (*refer to Bylaw A 5.2 (b) as well*).
- 1.2 No dog shall be accepted for registration unless the breeder has previously, through the Society, registered for his exclusive use, a prefix by which all dogs bred by him and eligible for registration shall be designated, and identified.
- 1.3 No prefix shall exceed 18 characters. The name of a city, town or post office shall not be accepted for registration as a prefix. The prefix must not exceed three words and must consist only of different letters.
- 1.4 Application for the registration of such prefix must be made to the Secretary and must be accompanied by such fee as may be prescribed by the Board from time to time.
- 1.5 No transfer of a prefix shall be allowed from one breeder to another, except under such conditions and to such persons as provided for in the Constitution.

### **2. CONFIRMATION OF PARENTAGE**

- 2.1 DNA profiles are recommended for all Boerboels. For the registration of their offspring, it is compulsory for:
  - a) all breeding dogs (male and female);
  - b) dogs on the Stud Register and
  - c) dogs on the Development Register.
  - d) Semen donors
- 2.2 In order to confirm the parentage of a dog, the Society shall have the right to insist on DNA or any other proven scientific method of confirming parentage at any time:
  - a) as a routine procedure, on a basis to be determined by the Society from time to time; and
  - b) in any case of doubt.
- 2.3 In respect of the tests referred to in Section 2.1 above the breeder shall be responsible for all costs of all parentage control tests.
- 2.4 In respect of the tests referred to in Section 2.2 above the Board shall be responsible for the costs thereof should the tests be positive. If only one animal should prove to be negative, the owner shall be liable to pay for the tests and the costs of such further tests required by the Board.
- 2.5 Breeders must ensure that applications for Birth Certificates (*refer to Bylaw A.2*) are completed correctly and in full. It must include the computer number, microchip numbers, and DNA profiles of the parents, as well as the microchip numbers of the puppies.

### **3. REFUSAL OF APPLICATIONS**

- 3.1 In the case of progeny begotten from a female mated to different males or inseminated with semen from different males at consecutive oestrus periods within 28 (twenty-eight) days, the Society shall refuse registration unless the male parentage of all puppies is confirmed by means of DNA profiles.
- 3.2 The Society may refuse to accept applications from any person who has intentionally supplied false, inaccurate or misleading information or who has negligently failed to supply any information or particulars which was his duty to supply within a reasonable time.
- 3.3 Whenever the Society has refused to accept applications from any person, it may, in addition cancel any or all previous entries made in the database on behalf of such person.
- 3.4 The Society shall not take any action under Sections 3.2 and 3.3 above, except after an investigation commissioned by the Board.

## **BYLAW D: TRANSFER OF OWNERSHIP**

### **1. TRANSFER OF DOGS**

- 1.1 For the purpose of this Bylaw “transfer” means any transaction whereby any person acquires the right to sole ownership of a dog, or to any share or additional share of the ownership of a dog, and the relinquishment of any share in the ownership of such dog.
- 1.2 Any seller who transfers sole ownership of a dog, or part ownership in a dog, must within 30 (thirty) days of the date of such transfer, furnish the Society with the
- a) Registration/Birth Certificate of the dog concerned, with the details of the transfer duly completed on the Transfer of Ownership form (*visit [www.sabbs.co.za](http://www.sabbs.co.za) or contact [office@sabbs.co.za](mailto:office@sabbs.co.za)*). and the
  - b) prescribed fee as may be determined by the Board from time to time.
- 1.3 In the case of sole ownership, the date of transfer shall be deemed to be the date on which the animal left the seller's possession.
- 1.4 If the animal to be transferred is a
- a) pregnant female, the seller must, together with his application for transfer, furnish the Office with a Service (Mating) Certificate (*refer to Bylaw E*) specifying the owner of the sire as well as the name, identification number and registration number of the sire with whom she was mated together with the service dates, or of the sire with whose semen she was inseminated, and the insemination date/s, whichever the case may be. The seller must in addition furnish the buyer with a copy of such certificate;
  - b) recipient-female, the application for transfer must be accompanied by the pre-printed application for registration referred to in Bylaw A: *Recording and Registration*, and other certificates in compliance with Bylaw E: *Matings*.
- 1.5 Should the seller for any reason whatsoever fail or refuse to take any steps to effect such transfer, including failing or refusing to deliver the original Registration Certificate and should a *bona fide* buyer be willing to pay such fees as may be laid down by the Board, the buyer may make application to the Board to effect the transfer.
- 1.6 No alteration to an already recorded transfer date shall be effected unless an application to that effect, duly signed by the buyer and the seller concerned is made to the Society.
- 1.7 The Society shall not process the transfer of ownership of a dog, if it does not bear the prescribed identification mark.

### **2. EXPORT AND IMPORT OF DOGS OR SEMEN**

The Boerboel is a declared landrace of South Africa, and the Animal Improvement Act stipulates that the Registrar of Animal Improvement MUST issue permits for the export and import of all landrace animals and genetic material (semen, ova and embryos). He will grant such permits on recommendation of SABBS and Stud Book only, and will certify on the relevant application form whether the animals/genetic material meet with the requirements (*refer to Bylaw E 2.3: Artificial Insemination*).

- 2.1 Applications to export or import dogs or semen must be submitted in triplicate (*refer to 2.2.1-2.2.3 below*) via the Society, together with the prescribed fee. The Society shall forward two copies together with its recommendation, and the required documents reflecting the details referred to in

Section 2.2 below to the Registering Authority. The Registering Authority shall in turn submit one copy with its recommendation to the Registrar.

2.2 The Board shall determine minimum requirements for the export and import of dogs and semen in terms of Subclause 9(s) of the Constitution, and no such export or import shall be recommended by the Society, unless the said requirements are complied with.

2.2.1 Requirements for the exportation of dogs:

- a) The owner must be a SABBS member
- b) The dog must have a microchip number.
- c) The dog must have a Birth Certificate or a Registration Certificate.
- d) Dogs older than 8 months must have a DNA profile.
- e) Dogs 18 months and older must be appraised.
- f) Dogs in the PET register cannot be exported
- g) Contact the Head Office for the Registrar's fee per export permit and for conversion rates. Payment must accompany the application form on submission to the Registrar.
- h) Independent from the above requirements, SABBS recommends that breeders obtain veterinary health reports appropriate to the age of dogs to be exported. It is also compulsory that after the Registrar has issued an export permit, a health certificate from the State Veterinarian (valid for five days only) accompany all documentation required for exportation.

2.2.2. Requirements for semen donors:

- a) The owner must be a SABBS member.
- b) The male must be SABBS registered. (*Refer to Bylaw B*)
- c) The male must be appraised and appraise above the minimum required score.
- d) A certified radiologist must certify that the Boerboel male has a hip status of between 0:0 and 1:1 or an FCI hip status of between A1 and C2, and an elbow status of 1:1 maximum.
- e) A SABBS senior appraiser must have assessed that the male does not have more than one deviation from the ideal of 5 on the eyelids.
- f) The male must be microchipped and has a DNA profile.
- g) No PET registered males will qualify as semen donors.

2.2.3 Procedure or the exportation of dogs and/or semen:

- a) Exporters must complete the form *Application to Export/Import: Animals/Embryos/Ova/Semen* (visit [www.sabbs.co.za](http://www.sabbs.co.za) or contact [office@sabbs.co.za](mailto:office@sabbs.co.za))
- b) The information required includes:
  - i) Names and addresses of the exporter and buyer.
  - ii) Stud (kennel) name and name, registration number, microchip number and sex of the dog.
  - iii) Certification/approval of the application by SABBS.
- c) The Birth Certificate/Registration Certificate of the animal to be exported must be attached.
- d) Contact the Head Office for the Registrar's fee per export permit and for conversion rates. Payment must accompany the application form on submission to the Registrar.
- e) Independent from the above requirements, SABBS recommends that breeders obtain veterinary health reports appropriate to the age of dogs to be exported. It is also compulsory that after the Registrar has issued an export permit, a health certificate from the State Veterinarian (valid for five days only) accompany all documentation required for exportation.

2.3 Only imported dogs and dogs resulting from the import of semen that comply with the minimum requirements referred to above and the requirements of the Constitution, shall be eligible for registration (*refer to Bylaw E 2.3: Artificial Insemination*).

### **3. CO-OWNERSHIP OF BOERBOELS**

When a dog is transferred to co-ownership, the full name and address of each owner must be submitted to the Society.

### **4. CONCEPT SALES AGREEMENT**

SABBS requires that sales and services agreements are to be entered into with a contract stipulating what is expected of both parties (seller and buyer).

A concept Sales Agreement is available at [www.sabbs.co.za](http://www.sabbs.co.za), or from [office@sabbs.co.za](mailto:office@sabbs.co.za) as a guideline for members who do not have such agreement in place, and should be adapted according to specific transactions. The Codes of Conduct for SABBS members and breeders (*refer to Bylaws G.1 and G2*) to which all members must subscribe, serves as reference for acceptable conduct in respect of all transactions.

Should a dispute arise between the Buyer and the Seller, SABBS will request that the contractual agreement be provided. If no contractual agreement was put in place, this could lead to disciplinary action as may be determined by the Society. Litter announcement is free of charge, but birth notification will be charged per puppy as per the SABBS fee structure.



## **BYLAW E: MATINGS**

### **1. GESTATION PERIOD**

The gestation period is approximately 63 (sixty-three) days. A whelping within less than 59 (fifty-nine) days or exceeding 70 (seventy) days shall be cause for an enquiry by the Society.

### **2. RULES GOVERNING MATINGS**

#### **2.1 Natural matings**

The mating of two registered dogs with the intent to register their progeny must be undertaken in the following manner:

- a) A Service (Mating) Certificate (*available at [www.sabbs.co.za](http://www.sabbs.co.za), or from [office@sabbs.co.za](mailto:office@sabbs.co.za)*) must be completed by the breeder and be signed by the owners of both parents of the litter if:
  - i) the sire does not belong to the breeder or
  - ii) should the breeder use frozen semen.
- b) The owner of the Boerboel female must submit the Service (Mating) Certificate together with the Birth Notifications to the Office.
- c) A copy of the aforesaid certificate must be made available to the breeder who must file the document on a permanent basis.
- d) To prevent misunderstandings, it is recommended that "Special Arrangements" (if any) be signed by both parties at the outset.
- e) Both the sire's and dam's prefixes, names, identification and registration numbers and other designation marks shall be included on the Service (Mating) Certificate as well as the dates of service or insemination.
- f) SABBS urges breeders to not breed piebalds to piebalds.
- g) Non-appraised Boerboels cannot be used for breeding.
- h) SABBS Registered dogs cannot be bred to Boerboels of other organisations that do not comply with the SABBS Breed Standard.

#### **2.2 Multi-sired matings**

Irrespective of the provisions of 2.3.1 below, where different sires are used for the supply of semen for the artificial insemination of the same female, no resultant progeny shall be eligible for registration unless the male parentage of all puppies has been confirmed by a parentage control test, approved of by the Board.

#### **2.3 Artificial insemination (A.I.)**

- 2.3.1 All dogs begotten through A.I. shall be eligible for registration or recording, provided that all requirements of the Act and the Constitution have been complied with.
- 2.3.2 No Birth Notification/application for registration shall be accepted for the purpose of registration or recording unless it is endorsed "Begotten by A.I."
- 2.3.3 The Society reserves the right through its officers to supervise and/or inspect the keeping of records in connection with A.I. by its members.
- 2.3.4 The Society and the Registering Authority reserve the right to refuse to register the progeny resulting from A.I. should any of these rules not be fully adhered to.
- 2.3.5 Breeders who enjoy the privileges of the registration of Boerboels under the provisions of the Constitution, may apply for registration of progeny begotten by A.I., provided that the semen is obtained from a source approved by the Society, and provided further that the collection of semen, the handling thereof, the insemination of the dogs and the

maintenance of records shall be effected in such manner as may be duly approved by the Society from time to time.

- 2.3.6 The Society confirms the right of breeders, subject to the provisions of the Act, to collect, freeze and store the semen of their own sires for use on their own dams, and progeny resulting from the use of such semen shall be eligible for registration, provided that:
- a) complete details of the ownership of the sire concerned have been submitted to the Society;
  - b) the official DNA laboratory number of the sire has been submitted to the Society;
  - c) the collection and storage of the semen have been carried out in accordance with the requirements of the Act; and
  - d) all requirements of the Constitution in respect of birth notifications and registrations are complied with.
- 2.3.7 In the case of a transfer of ownership a sire (other than one approved for the collection of semen in terms of the Act) from which semen has been collected, frozen and stored, the application for the transfer of such sire must be accompanied by a certificate signed by the seller indicating the number of doses of semen stored at the date of transfer. Applications must be addressed to the office.

### **3. FROZEN SEMEN: COLLECTION AND STORAGE**

- 3.1 Only persons registered with the Department of Agriculture, Fisheries and Forestry may collect semen for storage or export/import.
- 3.2 The form - *Application to Export/Import: Animals/Embryos/Ova/Semen* (available at [www.sabbs.co.za](http://www.sabbs.co.za), or from [office@sabbs.co.za](mailto:office@sabbs.co.za)) must be used for approval of an animal for the collection of genetic material.
- 3.3 Applications must comply with the requirements of the Act, with specific reference to:
- a) Art 8 (1) (a) (b);
  - b) Art 8 (6) (a) (b) (c);
  - c) Art 8 (8)
  - d) and the whole Art 16.
- 3.4 Submit applications for approval to SABBS who will then forward it to the Registrar. Application forms must be accompanied by:
- a) Proof of payment to the Registrar of the relevant fee. Contact Head Office for confirmation of the applicable fee and currency conversions.
  - b) An extended pedigree of the animal concerned.
  - c) DNA profile certificate - as required by the Society - confirming parentage or individual identification. If the semen were collected and not DNA tested prior to SABBS becoming operational, it must be tested, as SABBS will only register offspring if there is DNA of both parents on record;
  - d) SABBS' certification of the pedigree of the dog (as required by Section 15(3)(a) of the Act.
- 3.5 On receipt of the required documentation, the Registrar will:
- a) verify the information received from the Society, and
  - b) notify the applicant to arrange for the examination of dog concerned by a veterinarian for the issuing of a certificate required in terms of Section 7(4)(a) of the Act.
- 3.6 The Office of the Society must be informed of all semen in storage (including semen collected prior to SABBS becoming operational) for use at a later date. This will facilitate the registration process of the offspring.

## **BYLAW F: APPRAISALS**

### **1. GENERAL**

- 1.1 Appraisals are organised under the auspices of SABBS.
- 1.2. The Board has the right to test any dog for stimulants after an appraisal or show.
- 1.3 Official appraisal days are presented throughout the year. Visit [www.sabbs.co.za](http://www.sabbs.co.za) or contact [office@sabbs.co.za](mailto:office@sabbs.co.za) for information on appraisal dates, venues and contact persons.
- 1.4 The Board of SABBS must approve the number of appraisal days that may be organised per year in each region or country.
- 1.5 Any member of SABBS may request an appraisal day to be arranged, but only a Board member or a designated regional representative may organise such an event.
- 1.6 A minimum of 15 dogs must enrol for an appraisal event.
- 1.7 It is the responsibility of the Chairman of the Breed Standard and Appraisal Committee to arrange the attendance of a senior appraiser. An appraisal may be hosted only if a senior appraiser is present.
- 1.8 When a dog scores 90% or higher it will be required that a second senior appraiser must approve the appraisal chart and sign it off. If another senior appraiser is not available on the day at the appraisal venue, the senior appraiser concerned must consult with another senior appraiser by means of photographic or video material to validate the appraisal chart within 72 hours.
- 1.9. The person responsible for organising the appraisal must inform the web editor and the Office in good time of the starting times and directions to the venue.
- 1.10 The organiser is responsible for covering all the costs of an appraisal, unless – by prior arrangement - the Executive Committee has agreed to cover additional costs.
- 1.11 Members may advertise their stud or dogs at appraisal venues, provided they have the permission of the person organising the event, and there is no conflict with any other appraisal venue arrangements.
- 1.12 Boerboel puppies may only be offered for sale at SABBS appraisal venues after the Board member or designated representative granted permission and if both parents of the litter are SABBS registered dogs. The senior appraiser must inspect the puppies to determine if they are of an acceptable quality before granting/denying permission for them to be offered for sale at the venue.
- 1.13 The official sponsor of the Society may display advertising material and products at all appraisals.
- 1.14 The organiser may accept commercial advertising at appraisals on prepayment, or for services rendered, provided that the products advertised are not in competition with the products of the official sponsor, unless otherwise agreed with the official sponsor.

*All dogs presented at any appraisal must be accustomed to walking on a leash, and be kept on leash in all public areas.*

### **2. TYPES OF APPRAISALS**

SABBS offers six appraisal options (*described under the following numbers in the ensuing sections*):

- 2.1 Standard appraisal.
- 2.2 Re-appraisal.
- 2.3 Appraisal on appeal.
- 2.4 Special appraisal.
- 2.5. Appraisal tour and *en route* appraisal.
- 2.6 Zoom appraisal.

❖ **Home appraisals are not allowed.**

In addition, owners may request an **evaluation** prior to any appraisal to see if their dog has developed satisfactorily. This shall be granted if the senior Appraiser has time to do evaluations. In the case of a re-appraisal, the appraiser may study the Registration Certificate/appraisal chart to give his opinion, but may not use this during the actual appraisal process afterwards.

**2.1 Standard appraisal**

- a) Pre-entry and payment for appraisals is compulsory.
- b) A Boerboel may be presented for appraisal from the age of 12 months. However, it is recommended that the dog be a bit older. The recommended age is  $\pm 18$  months, as this is a more realistic age to gauge a dog's development for breeding purposes.
- c) In remote areas where there are infrequent appraisals, application may be made to the Board in advance for the appraisal of a dog from the age of 10 months, and provided that the senior Appraiser views the dog as sufficiently grown/matured to be appraised.
- d) Health certificates must be submitted for all dogs for acceptance to the Stud and Development Registers in respect of hip and elbow dysplasia and vaginal hyperplasia (*refer to Bylaw B 4 & 5*). However, SABBS recommends that all breeding and intended breeding dogs be tested for HD, ED, VH, entropion, and ectropion,
- e) The Board will review the costs of appraisals as needed and stipulated in the Annual Tariffs.

For an appraisal day to run smoothly, certain activities shall take place in chronological order.

**2.1.1 Boerboel owners**

- a) On arrival at the appraisal venue, the owner must, if possible, leave the dog in his vehicle/dog trailer or in someone else's care, while reporting to the administration table.
- b) All dogs presented for appraisal must have inoculation paperwork available on request.
- c) The owner must pre-pay the required fee upfront with pre-entry, as set out and reviewed by the Board annually.
- d) Once all documentation has been completed, a number is allocated to the owner for each of his dogs that are to be appraised.
- e) Once the appraisal commences, the dogs are called to the appraisal in chronological order.
- f) The senior appraiser shall verify the dog's microchip number prior to appraising the dog. A microchip must be inserted and a DNA sample taken before continuing with the appraisal if no microchip can be found. (*Refer to Bylaw A.5*)
- g) In order for the required scrutiny to take place, the owner must lead the dog around the appraisal ring, and may only come to a halt when asked to do so by an appraiser.
- h) Once the assessment has been completed, the appraisal chart is handed to the administration table for the points to be tallied.
- i) On completion of the appraisal, the owner and the dog must wait outside the ring until the final report has been compiled, and - time permitting - commentary has been given about the dog.
- j) Immediately thereafter the owner must remove the dog from the appraisal activities and put it in safekeeping, following which a copy of the appraisal chart may be collected from the administration table.
- k) All appraisal results shall become official only after verification and scrutiny of the required documents by the Head Office. No appraisal results shall be released in case of any outstanding documentation or information or payment of the prescribed fees.
- l) A dog that attains the minimum score at a SABBS appraisal shall be entered onto the

Stud Book Proper register (SP), (*refer to Bylaw B.3*) and a Registration Certificate shall be issued to the owner via the Head Office.

- m) A dog that attains a score less than the required minimum score at a SABBS appraisal, shall not be eligible for SABBS registration for breeding purposes and registration of their offspring, but will be taken up in the Pet Register (PET) (*refer to Bylaw B.6*).
- n) A dog that attains 85% or higher at a SABBS appraisal is eligible for entry in the Stud Register (SR), subject to certain conditions (*refer to Bylaw B.5*).
- o) If an owner is dissatisfied with the appraisal result, he may lodge an appeal (*refer to Section 2.3 below: Appraisal on appeal*).
- p) The Society expects of owners and accompanying persons to conduct themselves in a manner that is not an embarrassment to either themselves, SABBS or the Boerboel.

***All dogs presented at any appraisal must be accustomed to walking on a leash, and be kept on leash in all public areas.***

#### **2.1.2 Procedures at appraisal days**

- a) On arrival at the appraisal venue, any outstanding birth notifications/Registration Certificates or proof of payments are to be handed in at administration table in order for the event to proceed speedily and smoothly. All dogs presented for appraisal must have inoculation paperwork available on request.
- b) The Board member or organiser in charge of the particular appraisal day welcomes all those present, and makes any other announcements required, such as:
  - i. any messages of thanks that are necessary;
  - ii. description of the order of events and the appraisal process;
  - iii. any additional arrangements or activities;
  - iv. the availability of refreshments;
  - v. location of toilet facilities; and
  - vi. the introduction of all the appraisers and/or other SABBS officials.
- c) The senior appraiser and other appraiser(s) enter the appraisal ring.
- d) Dogs are called to the ring according to their numbers, and their microchip numbers are checked by the senior appraiser who then records it in on the appraisal chart.
- e) The appraiser(s) may confer and discuss the dog in the ring with the senior appraiser at any time, in order for the dog to attain the most appropriate point that it deserves.
- f) The senior appraiser takes the final decision regarding a point, and informs the appraiser(s) accordingly.
- g) Only the senior appraiser completes the appraisal chart.
- h) All appraisers that are present in the ring sign the appraisal chart, record their respective membership numbers and hand the chart to the administration table.
- i) The administrative staff computes the score of the dog that has been assessed, and hand a copy of the appraisal chart to the owner.
- j) All activities and requirements regarding appraisal venues, as prescribed in other Bylaws to the Constitution, must be adhered to.

#### **2.2 Re-appraisal**

- a) The owner is entitled to have the dog re-appraised at any time.
- b) The appraisal fee is the same as that for a standard appraisal.
- c) The previous score chart of a dog shall not be made available to the appraiser during a re-appraisal.
- d) The highest appraisal score that a dog receives – be it at the original appraisal or at a re-appraisal - shall stand.

### 2.3 **Appraisal on appeal**

In the event that an owner is not satisfied with the assessment of his dog, he may lodge an appeal. The appeal procedure is as follows:

- a) The appeal must be lodged on the same day after the result concerning the particular dog has been made known with the Board member of his region/country, or the officially designated organiser of the particular appraisal.
- b) The owner must explain the reason why he is dissatisfied. The owner must only point out the specific point(s) that he disagrees with. Stating you are not happy with the overall score is not deemed an acceptable reason for an appeal.
- c) If the Board member/organiser is of the opinion that the appeal has merit, he may arrange to have the dog re-assessed when there are two senior appraisers present. The other appraiser will handle the appeal.
- d) The owner must pay the appraisal fee - an amount equivalent to that of a standard appraisal - at the administration table.
- e) The score chart in dispute must be made available to the senior appraisers for re-evaluation.
- f) Should the appeal be upheld, the appraisal fee shall be refunded to the owner. If the appeal is denied, the owner shall forfeit the fee.
- g) The appeal score shall be the final score.
- h) The owner may not institute any financial claims against SABBS.
- i) If the appeal is denied, the Board member/organiser shall report the reasons to the Breed Standard and Appraisal Committee for verification by the Board.

### 2.4 **Special appraisal**

- a) The hosting of an appraisal event that was not scheduled on the official published annual programme of SABBS originally shall be considered in highly exceptional circumstances, and on merit only.
- b) A request to organise a special appraisal day must be addressed to the Chairman or Vice-chairman and the Chairman of the Breed Standard and Appraisal Committee via the relevant Board member or designated regional organiser.
- c) A special appraisal day shall be arranged only with the approval of the Executive Committee, and in conjunction with the Breed Standard and Appraisal Committee.
- d) A special appraisal day must take place under the auspices of SABBS, and must be co-ordinated by the relevant Board member/regional representative, and the Chairman of the Breed Standard and Appraisal Committee.
- e) The event must be widely advertised at least 14 days prior to the date.
- f) All requirements as set out under Standard appraisals must be adhered to.
- g) If permission for a special appraisal day is granted, the applicant is responsible for all the costs associated with such event. This includes the travel and accommodation costs of the appraisers and officials in attendance, as well as the costs pertaining to the venue.
- h) A standard fixed fee as determined annually and set out in the SABBS fee structure, is applied for Special appraisals. In the event of additional costs incurred, the applicant will be charged accordingly.
- i) For a Special appraisal to be financially viable a minimum of 15 to a maximum of 35 dogs are allowed for such a Special appraisal event.
- j) Only paid-up SABBS members will be eligible to apply for a special appraisal.
- k) No re-appraisals are allowed at a special appraisal.

*All dogs presented at any appraisal must be accustomed to walking on a leash, and be kept on leash in all public areas.*

### 2.5 **Appraisal tour and an en route appraisal**

In remote areas where there are infrequent appraisals an owner may apply in writing to the relevant Board member/designated regional organiser and the Chairman of the Breed Standard and Appraisal Committee to have his dogs appraised.

- a) Approval of an application is subject to:
  - i. The Board member/designated regional organiser shall assist with the scheduling.
  - ii. The appraisal shall be *en route* to an officially scheduled and publicised appraisal, or an appraisal tour.
  - iii. The appraisal shall be done at a neutral venue (not on the premises/farm of the owner).
  - iv. If applicable, the owner shall be responsible for additional costs (e.g. fuel, meals, accommodation and the venue).
  - v. The *en route* appraisal or appraisal tour must be advertised in the SABBS programme and in the area at least two weeks before the event.
- b) There is no limit on the number of dogs that may be presented for an *en route* appraisal, as long as all costs are covered.
- c) The fee structure is available on the SABBS website under Annual Financial Tariffs.
- d) All requirements as set out under Standard appraisals must be adhered to.
- e) All requirements as set out under Standard Appraisals must be adhered to.

***All dogs presented at any appraisal must be accustomed to walking on a leash, and be kept on leash in all public areas.***

## 2.6 Zoom appraisal

- a) Zoom appraisals are only granted to and considered on merit to paid-up members in remote areas of SA and outside the borders of South Africa where there are no scheduled appraisals in a given year.
- b) Zoom appraisals can also be used if there is a worldwide pandemic or any restrictions preventing safe travelling.
- c) All dogs with valid Birth Certificates are eligible for a Zoom appraisal.
- d) Applications and motivations for Zoom appraisals must be submitted by the owner via the relevant Board member/designated representative to the Chairman of the Breed Standard and Appraisal committee and for final approval by the Executive Committee.
- e) The Chairman of the Breed Standard and Appraisal committee shall provide the applicant with the relevant information and documentation regarding the requirements, cost as well as the Zoom link.
- f) An appraisal chart will be completed and sent to the Office for processing. The Office will send the results to the owner
- g) Dogs entering into the Development Register must be physically appraised.
- h) The cost of Zoom appraisals shall be determined by the Board. The fee structure is available on the SABBS website.

## 3. APPRAISAL VENUES

### 3.1 Requirements

Appraisal venues shall meet the following requirements:

- a) There must be sufficient helpers to deal with the various administrative tasks.
- b) The responsible Board member/organiser must make the necessary arrangements to receive and provide information to the owners attending the appraisal.
- c) The venue must have electrical supply. A sound system is a worthwhile addition.
- d) The appraisal ring must be at least 6 to 10 metres wide.
- e) The appraisal ring should preferably be positioned where there is sufficient natural light.
- f) Sufficient tables and chairs must be provided.
- g) Breeders/owners must provide water, shelter and a place for safekeeping for their dogs.
- h) Refreshments and food must be provided for the appraisers, officials and the administrative staff.

- i) Once the appraisal day is over, the responsible Board member/organiser must ensure that the venue is tidied and cleaned up.
- j) No consumption of alcohol will be tolerated during SABBS events. If it is brought to SABBS'/the organisers or any official's attention that a participant/handler consumed alcohol during a SABBS or SABBS affiliated show and/or appraisal event, the said participant/handler will be prohibited from further participation in the show or assisting with the handling of any dog at the event with immediate effect. Depending on further investigation, such a person could be banned from all further shows/appraisals.
- k) Refreshments may be sold to the public and owners to recoup the expenses of hosting the event.

### 3.2 Administration

- a) At least 2 (two) people are needed at the table to ensure that the administrative duties are handled in a professional way, i.e.
  - i. receiving outstanding copies of Birth Notifications/Birth Certificates, and in the case of reappraisals, Registration Certificates;
  - ii. collecting outstanding moneys due as set by the Board from time to time (and issue official receipts as proof of payment) for entry for appraisals/re-appraisals, new memberships or annual membership fees;
  - iii. to tally the score sheets;
  - iv. issuing participants' number stickers and
  - v. to complete the Appraisal Summary Sheet with all scores filled in.
- b) All funds collected must be reconciled at the end of the event, and be paid into SABBS's banking account not later than the first Wednesday following the appraisal by the relevant Board member/organiser.
- c) All documentation (certificates, results, financial reconciliation, etc.) must be forwarded to the Office within 1 (one) week after the appraisal by the relevant Board member/organiser.

## 4. APPRAISERS

There are three categories of appraisers.

### 4.1 Apprentice appraiser

- a) Any member of the Society may apply to his designated Board member/representative and the Chairman of the Breed Standard and Appraisal Committee to be trained as an apprentice appraiser.
- b) A Boerboel Workshop must be attended first. The course covers theory as well as practical work. Applications must be lodged as stated in Item (a) above.
- c) At the end of the course a written and a practical examination shall be completed.
- d) Candidates who achieve 80% or more in respectively the theory and practical examinations may apply to the Chairman of the Breed Standard and Appraisal Committee for further training as apprentice appraisers.
- e) An apprentice appraiser accompanies a senior appraiser in the appraisal ring. During an appraisal of a dog, the apprentice appraiser observes what the senior appraiser and appraisers do. The apprentice appraiser may ask the senior appraiser questions. On completion of an appraisal, the apprentice appraiser also signs the appraisal chart, together with his membership number, and the notation *Apprentice* in brackets.
- f) An apprentice appraiser must appraise at least 30 dogs at three different appraisal venues and in different regions in his first year, before applying to the Chairman of the Breed Standard and Appraisal Committee to be tested as an appraiser.
- g) Apprentice appraisers may claim travel costs until the required minimum dogs to be appraised have been acquired.
- h) All claims must be submitted within 14 days after an event with all supporting invoices/documents. Claims received after 14 days will only be considered for payment if



approved by the Board based on presentation of a reasonable explanation. If a claim is not submitted according to these guidelines, the claim will be forfeited.

- i) The apprentice appraiser shall oblige to or comply with the organisation's policies and procedures that apply to this Bylaw.

#### 4.2 **Appraiser**

- a) Apprentice appraisers who have appraised 30 dogs or more at three different appraisal venues and in different regions in his first year, and who have a thorough knowledge of the Boerboel, the Breed Standard, the Constitution, the Bylaws and the Society may apply to the Chairman of the Breed Standard and Appraisal Committee to be tested as appraisers.
- b) A written examination must be completed. He shall also be required to complete a practical test – three dogs must be assessed and then discussed with the Chairman of the Breed Standard and Appraisal Committee.
- c) The apprentice appraiser may be promoted to appraiser status if 80% was acquired in both examinations.
- d) To retain their status appraisers must assess a minimum of 50 dogs per year at a minimum of 5 appraisal venues, and in different regions.
- e) Appraisers who do not perform satisfactorily, or who do not appraise at least 50 dogs a year, shall be demoted by the Board and again be classed as apprentice appraisers. No action shall be taken against an appraiser who has appraised at all appraisal venues prescribed to him if such appraisal venues did not offer sufficient numbers of dogs to make up the required quota.
- f) Appraisers may claim travel costs until the required minimum dogs to be appraised have been acquired.
- g) All appraisers must abide by the *Code of Conduct for Appraisers (refer to Bylaw G.3)*.
- h) Appraisers must ensure that all requirements regarding the appraisal system and Bylaws are met.
- i) Appraisers are not allowed to appraise Boerboels that they have bred or own. The senior appraiser shall be informed accordingly, and a replacement appraiser shall be arranged.
- j) To avoid any appearance of impropriety, Appraisers shall inform the Board if they intend using within a year a Boerboel that they have appraised for their breeding programs.
- k) All claims must be submitted within 14 days after an event with all supporting invoices/documents. Claims received after 14 days will only be considered for payment if approved by the Board based on presentation of a reasonable explanation. If a claim is not submitted according to these guidelines, the claim will be forfeited.
- l) The appraiser shall oblige to or comply with the organisation's policies and procedures that apply to this Bylaw.


#### 4.3 **Senior appraiser**

- a) In order to be promoted to senior appraiser an appraiser must have assessed at least 100 Boerboels within a year of acquiring appraiser status.
- b) The Chairman of the Breed Standard and Appraisal Committee may, after deliberation with other senior appraisers, relevant Board members and the Chairman/Vice-Chairman of SABBS, invite appraisers to be tested to determine if they are sufficiently competent to act as senior appraisers.
- c) Only appraisers that possess a comprehensive knowledge regarding the Boerboel, the Breed Standard, the Constitution and its Bylaws, knowledge of the Society as a whole, and who demonstrate outstanding inter-personal skills, shall be invited to be tested for senior appraiser status.
- d) A written and practical examination, both for which 80% must be achieved, as well as a personal interview with a panel of senior appraisers, shall be completed before the candidate is appointed as a senior appraiser.
- e) All senior appraisers must abide by the *Code of Conduct for Appraisers (refer to Bylaw G.3)*.

- f) A senior appraiser may, appraise a dog(s) on his own, provided that the Chairman of the Breed Standard and Appraisal Committee has been notified in advance of this circumstance
- g) Only senior appraisers nominated to attend specific appraisal venues may claim reimbursement of travel and accommodation costs from the Society.
- h) Senior appraisers are not allowed to appraise Boerboels that they have bred or own. The Chairman of the Breed Standard and Appraisal Committee must be informed accordingly and in advance, and a replacement appraiser shall be arranged.
- i) To avoid any appearance of impropriety, Senior Appraisers shall inform the Board if they intend using within a year a Boerboel that they have appraised for their breeding programs.
- j) All claims must be submitted within 14 days after an event with all supporting invoices/documents. Claims received after 14 days will only be considered for payment if approved by the Board based on presentation of a reasonable explanation. If a claim is not submitted according to these guidelines, the claim will be forfeited.
- k) The appraiser shall oblige to or comply with the organisation's policies and procedures that apply to this Bylaw.

## 5. APPRAISER TRAINING AND REIMBURSEMENT FRAMEWORK

Appraiser training and reimbursement will be done according to the framework below, subject to changes in terms of the Board's discretion from time to time.

		<p><b>South African Boerboel Breeders' Society</b>  <i>Registered as a breeders' society in terms of the Animal Improvement Act, No 62 of 1998</i>                  Registration Number 62/98/B-68</p>	
<b>Document No</b>	<b>DOC001/2023</b>	<b>Revision No</b>	<b>04</b>
<b>Implementation date</b>	<b>July 2023</b>	<b>Date Approved</b>	<b>August 2023</b>
<p><b>APPRAISERS' TRAINING &amp; REIMBURSEMENT FRAMEWORK</b>  <b>between the South African Boerboel Breeders Society (SABBS) and</b></p> <hr style="width: 20%; margin: 20px auto;"/> <p>This reimbursement framework is based on a Board decision, and should be read as an addendum to Bylaw F. The main purpose of this assistance programme is to encourage members to become Appraisers.</p> <p style="text-align: center;">This Agreement will be reviewed as needed.</p>			

### 1. Specific requirements

All Appraisers must abide by the Code of Conduct of Appraisers (Bylaw G.3) that is signed on an annual basis, including when the Code of Conduct is updated.

All Appraisers must abide by Bylaw F.

Appraisers must ensure that all requirements regarding the appraisal system and Bylaws are met.

### 2. Termination

The South African Boerboel Breeders' Society (the Society) may terminate this Agreement if you fail to comply with any of the requirements as set out in any Bylaws or this Agreement.

The Society has the right to terminate this agreement for misconduct, incapacity, failure to maintain requirements as set out in Section 4, or operational requirements.

### 3. Confidentiality and Privacy

The Society takes the protection of its **Confidential** information very seriously. During and after your agreement period, you may not disclose any sensitive, confidential or trade secrets that might have been shared with you whilst in the Appraisers' Reimbursement Framework programme. This would be considered a breach of this agreement.

### 4. Training and Reimbursement Framework

Appraiser status	Requirements	Exams	Reimbursement Framework
<b>Stage 1</b>  Member to Apprentice Appraiser	Attend a Workshop	<b>1<sup>st</sup> Exam</b>  Candidates are tested on the Breed Standard.  80% for both Practical and Theory	No refund on any cost incurred.
<b>Stage 2</b>  Apprentice Appraiser to Appraiser	Appraise <b>30</b> dogs at three different appraisal venues and different regions within the first year.	<b>2<sup>nd</sup> Exam</b>  Candidates are tested on the Breed Standard and Bylaws 80% for both Practical and Theory	R4-00 per kilometre or 60% of the flight tickets and toll fees, till the target of 30 dogs are reached. No accommodation or food to be reimbursed.  Claims and proof of travel expenses need to be submitted within 14 days and refunds will only occur after passing the 2nd exam.

<p><b>Stage 3</b> Appraiser</p>	<p>To retain appraiser status, 50 dogs need to be appraised at five (5) different venues and regions within the first year. In refraining to do so, the appraiser will lose this status and be an apprentice appraiser again.</p> <p>No action shall be taken against an appraiser if the appraisal events allocated to him/her did not offer sufficient numbers of dogs to make up the required quota.</p> <p>Appraisers who do not perform adequately and satisfactorily, or who do not appraise at least 50 dogs a year, shall be demoted by the Board to apprentice status.</p>	<p>.</p>	<p>R4-00 per kilometre or 60% of the flight tickets and toll fees, till the target of 50 dogs are reached. No accommodation or food to be reimbursed.</p> <p>Claims and proof of travel expenses need to be submitted within 14 days.</p>
<p><b>Stage 4</b> Invitation to be tested for senior appraiser status</p>	<p>An appraiser that possesses a comprehensive knowledge regarding the Boerboel, the Breed Standard, the Constitution and its Bylaws, knowledge of the Society as a whole, and who demonstrates outstanding inter-personal skills, shall be invited to be tested for senior appraiser status.</p> <p>To be invited to be tested as senior appraiser, 100 dogs need to be appraised</p>	<p><b>3<sup>rd</sup> Exam</b></p> <p>Written and practical exam on Breed Standard, Bylaws and Constitution as well as personal interview with a panel of senior appraisers before being appointed.</p>	<p>R4-00 per kilometre or 60% of the flight tickets and toll fees, till the target of 100 dogs are reached. No accommodation or food to be reimbursed.</p> <p>Claims and proof of travel expenses need to be submitted within 14 days.</p>

	(not required in one (1) year).		
<b>Senior appraisers</b>	<p>It is expected of senior appraisers to attend the appraisals they are allocated to.</p> <p>To retain appraiser status, 50 dogs need to be appraised within one (1) year</p>	Attend an Appraiser Alignment Course annually	<p>As per Bylaw F</p> <p>Air tickets or R6-50 per kilometre and toll fees.</p> <p>Accommodation and food. Dinner to max. of R350</p> <p>Claims and proof of expenses need to be submitted within 14 days</p>

We look forward in collaborating with you.

**The SABBS Board**

.....

**Chairman**

**5. Acceptance of the Appraisers' Training and Reimbursement Framework**

I ..... **(Full Names)** hereby declare that:

- I fully understand the conditions as set out in this letter.
- I hereby, **accept** this Appraisers' Reimbursement Framework.

**Signed at** .....**(place)** on this ..... **day of** ..... **(MM/YY)**

.....

.....

**Print name**

**Signature**

## **BYLAW G: CODES OF CONDUCT**

### **1. MEMBERS AND OWNERS**

Every SABBS member and Boerboel owner shall be bound to this Code of Conduct relating to responsible dog ownership as detailed below. Therefore they shall:

- 1.1 Agree to promote a high standard among Boerboel owners and breeders in the pursuit for the preservation, progress and improvement of the breed.
- 1.2 Accept that on failure to abide by this Code they shall be investigated and dealt with by the Board, as provided for in the Constitution (Clause 7: Resignations and misconduct). In the event of an investigation into possible misconduct, the Board may decide to temporarily withhold all services to the member concerned.
- 1.3 Inform the office of the Society of all changes concerning contact information, transfer of ownership of dogs, and the demise of dogs registered in their name within 30 (thirty) days of occurrence.
- 1.4 Provide the best possible health care to all dogs in their possession and on their premises at all times. This includes:
  - a) Obtaining immediate veterinary care for sick or injured dogs; taking dogs for regular veterinary check-ups; and ensuring that dogs' inoculations - as prescribed from region to region in South Africa and other countries - are always up to date.
  - b) Providing dogs with proper and sanitary housing, and in accordance with local authority regulations in a specific region/country. This includes:
    - i. enclosures that are large enough for dogs to move around freely and get sufficient exercise;
    - ii. strong fencing to retain and keep dogs safe;
    - iii. shelter to protect dogs against the elements of nature;
    - iv. enclosures that are easy to clean and that are cleaned and disinfected regularly for protection against parasites and vermin;
    - v. placing food and water containers where it is out of direct sun, rain and snow.
  - c) Not allowing cruelty to or the neglect of any Boerboel or take part in any dog fighting, and to bring incidences of such involvement by a member to the Society's attention immediately.
  - d) Not selling any dog directly or indirectly to any third party, commercial dog wholesaler, pet shop or pet dealer.
  - e) SABBS places a high premium on members' commitment and responsibility to place dogs with committed and ethical owners. Members are advised to not sell their Boerboels to countries where dog fighting and the slaughtering of dogs for human consumption are practised, and to make confirmed incidences of abuse publicly known.
  - f) Taking care that their dogs are not a nuisance or threat to neighbours, visitors and members of the public by making a noise, soiling and not being on a leash and under control in public areas.
  - g) Being extremely cautious when children are around animals, and to keep both dogs and children safe by teaching them to respect each other. It cannot be expected of a dog to tolerate a child's bad behaviour.
  - h) The member or owner shall oblige to or comply with the organisation's policies and procedures that apply to this Bylaw.

## 2. BREEDERS

Every SABBS breeder member is bound to this Code of Conduct relating to responsible breeding as detailed below. Therefore, they must:

- 2.1 Deal with fellow members, breeders and buyers honestly, truthfully and respectfully.
- 2.2 Inclusive of Section 1 above (*Members and owners*) accept, agree and understand that the Boerboel is still a developing breed, and that in order to breed:
  - a) unappraised dogs cannot be used for breeding;
  - b) the dog male or female must not be younger than 12 (twelve) months of age before mating takes place;
  - c) an appraised dog must not be bred with an unregistered Boerboel
  - d) a Boerboel must not be bred with a dog of another breed;
  - e) SABBS registered dogs cannot be bred to Boerboels of other organisations that do not conform to the SABBS breed standard.
  - f) SABBS must have appraised the dog at a minimum of 75% for a SP dog or a minimum of 80% for a Development registered dog;
  - g) breeding stock should be tested for hereditary genetic diseases, i.e. hip dysplasia, elbow dysplasia, vaginal hyperplasia, entropion, ectropion, distichiasis and Wobbler's disease prior to breeding; and
  - h) dogs presented for birth registration, appraisal and transfer of ownership must have microchips; and DNA profiles of both parents must be submitted to the Society.
- 2.3 Set as their aim to improve public recognition of the Boerboel breed and its image by:
  - a) acting truthfully and without financial gain as prime motive in providing prospective buyers with information on the Society's breed standard; registration requirements and procedures; the pedigree and registration status of dogs to be sold and the characteristics of the breed (including temperament and health traits);
  - b) consulting with prospective buyers to ascertain whether the Boerboel is a breed suitable to their requirements and circumstances, and to explain to them their responsibilities towards the breed at large, the dogs' feeding and health requirements, as well as the intentions of this Code of Conduct;
  - c) providing buyers with references to further information on the Society's website in respect of standards, the Constitution and Bylaws;
  - d) ensuring/undertaking that buyers receive all documentation (Birth Notifications/Registration Certificates, transfer of ownership confirmation, inoculation, health and microchip certificates, Code of Conduct and a Sales Agreement, guarantees and transport or export permits - where applicable) when dogs leave their premises;
  - e) registering the births of litters within 120 days of birth, and not handing puppies to the new owners before they are at least 8 (eight) weeks old;
  - f) taking note of the concept Sales Agreement (*available at [www.sabbs.co.za](http://www.sabbs.co.za) and from [office@sabbs.co.za](mailto:office@sabbs.co.za)*) and if not used, ensure that written contractual agreements are entered into with buyers for the protection of both parties in case the Society is called on to investigate disputes.
- 2.4 Selecting breeding males and females with the objective of improving the standard of the specific bloodline, the overall improvement of the breed, its conformation, temperament and overall health, while conforming to the Society's Breed Standard and the genetic principles of breeding at all times (*refer to "Breed Standard" as defined in Clause 3. of the Main Constitution, and to Bylaw E2 1(f)*).
- 2.5 It is recommended that where possible, prospective breeders attend a Boerboel Workshop to obtain an understanding and knowledge of the Breed Standard, breeding principles and the appraisal system.

- 2.6 Registering all breeding dogs in accordance with the Society's requirements and procedures, as set out in the relevant Bylaws to the Constitution, and keeping complete records of all breeding dogs, their pedigrees, Service (Mating) Certificates, breeding history, transfer of ownership and contractual agreements with other parties.
- 2.7 Following the Society's health requirements and recommendations, as stipulated in the Constitution and relevant Bylaws, and keeping full health records, health test results and inoculation certificates of all breeding dogs.
- 2.8 SABBS places a high premium on breeders' commitment and responsibility to sell Boerboels to committed and ethical owners. Members are advised to not sell their Boerboels to countries where dog fighting and the slaughtering of dogs for human consumption or use are practised, and to make confirmed incidences of abuse publicly known.
- 2.9 The breeder shall oblige to or comply with the organisation's policies and procedures that applies to this Bylaw.

### **3. APPRAISERS**

An appraiser has an immense responsibility towards Boerboel owners and breeders, and his decisions and conduct may have considerable implications for them. Therefore, an appraiser shall undertake and agree to:

- a) always strive to conduct himself in a worthy manner and to not hesitate to make his knowledge, experience and insight into the Boerboel available to interested parties;
- b) always strive to promote the Boerboel breed and SABBS positively;
- c) appraise dogs without preconceptions, with the greatest of care, diligence and compassion towards the breed, the breeders and the owners;
- d) remain up to date and informed regarding the Breed Standard and any new developments regarding the breed, by regularly attending workshops and refresher courses, and in so doing broaden his knowledge and continue to strive for improvement regarding his training as an appraiser. It is expected from an appraiser to attend at least one refresher workshop per year. An appraiser risks losing his status if he fails to attend one of the refresher courses;
- e) be only guided by the SABBS' Breed Standard throughout the appraisal process in order to formulate an honest assessment and appraisal;
- f) exclusively direct his attention to the dogs presented for appraisal and not discriminate against particular types of dogs, owners or breeders, no matter what their appearance;
- g) be professional and discreet in his commentary on the dog being appraised;
- h) provide positive and constructive information, rather than being negative about the breed, owners or handlers in any way;
- i) wholeheartedly co-operate with fellow officials, and wherever possible assist to make their task easier;
- j) ensure that all necessary documentation is maintained with care so that he can certify the accuracy thereof;
- k) conduct himself in a collegial manner outside the appraisal ring and behave with ethical correctness to demonstrate a sense of responsibility as an appraiser;
- l) make no comments or conduct him in a manner that is an embarrassment to either himself or SABBS;
- m) derive no commercial benefit as a result of his appraiser status;
- n) not appraise a dog that he has bred or owns. The organiser must be informed accordingly and in advance, so that a replacement appraiser may be arranged.
- o) be at the venue at least 30 minutes before the start of the appraisal;
- p) never leave the appraisal venue during an appraisal, except for illness;
- q) An appraiser shall accept that the Board, if necessary, may take disciplinary action against him in the event that he does not conduct himself according to this Code. This may take the form of any or all of the following:
  - i. a request to appear before, and justify/explain his actions to the Board;
  - ii. loss of rank or status as an appraiser;



- iii. suspension of appraiser status for a period of time; and/or
- iv. being declared completely incapable of appraising Boerboels.
- r) Every appraiser to sign the Code of Conduct Agreement annually.
- s) All claims must be submitted within 14 days after an event with all supporting documents. Claims received after 14 days will only be considered for payment if approved by the Board based on presentation of a reasonable explanation. If a claim is not submitted according to these guidelines, the claim will be forfeited.

#### 4. BOARD MEMBERS

A Board member has an immense responsibility towards the Society, Boerboel owners, breeders and the public. Therefore, a Board member shall undertake and agree to:

- a) strive and act to further the Objectives and Constitution of the Society at all times;
- b) attend all Board meetings as specified by the Constitution;
- c) respect the Society's structures and contribute to the Subcommittees;
- d) make the Society the top priority in all dealings and conduct concerning members and the Boerboel;
- e) strive for unity and a compassionate outlook at all times;
- f) deal with enquiries and resolve complaints;
- g) promote and publicise the Boerboel in the various areas and regions;
- h) derive no commercial benefit as a result of his Board member status;
- i) make no comments or conduct himself in a manner that is an embarrassment to either himself or SABBS;
- j) accept direct responsibility to identify, advertise, coordinate and organise appraisals and shows in his region in collaboration with the Chairman of the Breed Standard and Appraisal Committee or Show Committee, as specified in the Constitution and relevant Bylaws;
- k) provide the Web Editor and the Office in good time with information of the starting times and directions to appraisal and show venues for publicity purposes;
- l) accept responsibility that appraisals and shows shall be self-funding, unless the Board has agreed that SABBS will pay additional costs;
- m) accept responsibility to provide the office with appraisal results and moneys due within 1 (one) week after the appraisal event;
- n) accept responsibility to:
  - i. identify apprentice appraisers;
  - ii. appoint regional representatives to assist with the organising of appraisal days and shows;
  - iii. identify and train administrative staff or volunteers to assist at appraisal days and shows;
  - iv. arrange the attendance of a senior appraiser in collaboration with the Chairman of the Breed Standard and Appraisal Committee; and
  - v. arrange judges for shows;
- o) commit to dealing with other Board members and staff members respectfully and honestly;
- p) adhere to the principles of loyalty and confidentiality in dealing with Board and Society matters, as may be required;
- q) accept corporate responsibility by:
  - i. staying abreast of all resolutions and policies during his tenure;
  - ii. following through and executing all delegated tasks; and
  - iii. responding to requests for input concerning Board matters by indicating within 24 hours when his feedback may be expected;
- r) accept that the Board/Executive Committee, if necessary, may take disciplinary action against him in the event that he does not conduct himself according to this Code. This may take the form of any or all of the following:
  - i. a request to appear before, and justify/explain his actions to the Board /Executive Committee;

- ii. loss of status as a Board member.
- s) It is expected of every Board member to sign the Code of Conduct Agreement annually
- t) The Board member shall oblige to or comply with the organisation's policies and procedures that applies to this Bylaw.

## 5. REGIONAL REPRESENTATIVES

As with Board members, a regional representative has an immense responsibility towards the Society, Boerboel owners and breeders and the public. Therefore, a regional representative shall undertake and agree to:

- a) strive and act to further the Objectives and Constitution of the Society at all times;
- b) respect the Society's structures;
- c) make the Society the top priority in all dealings and conduct concerning members and the Boerboel;
- d) strive for unity and a compassionate outlook at all times;
- e) deal with enquiries and refer it to the Board or designated committee, if indicated;
- f) promote and publicise the Boerboel in his region;
- g) derive no commercial benefit as a result of his involvement with SABBS;
- h) make no comments or conduct himself in a manner that is an embarrassment to either himself or SABBS;
- i) accept responsibility to identify, advertise, coordinate and organise appraisals and shows in his regions in collaboration with the relevant Board member and Chairman of the Breed Standard and Appraisal Committee or Show Committee, as specified in the Constitution and relevant Bylaws;
- j) provide the Web Editor and the Office in good time with information of the starting times and directions to appraisal and show venues for publicity purposes;
- k) accept responsibility that appraisals and shows shall be self-funding, unless the Board has agreed that SABBS will pay additional costs;
- l) accept responsibility to:
  - i. identify and train administrative staff or volunteers to assist with the organising and administration at appraisals and shows;
  - ii. arrange the attendance of a senior appraiser in collaboration with the Chairman of the Breed Standard and Appraisal Committee; and
  - iii. arrange judges for shows.
- m) accept responsibility to provide the Office with appraisal results and moneys due within 1 (one) week after the appraisal event;
- n) commit to dealing with Board members and staff respectfully and honestly;
- o) adhere to the principles of loyalty and confidentially in dealing with Society matters, as may be required;
- p) respond to requests from the Board/Breed Standard and Appraisal Committee for input concerning his area of responsibility by indicating within 24 hours when his feedback may be expected;
- q) accept that the Board/Executive Committee, if necessary, may take disciplinary action against him in the event that he does not conduct himself according to this Code. This may take the form of any or all of the following:
  - i. a request to appear before, and justify/explain his actions to the Board /Executive Committee;
  - ii. loss of status as a regional representative.
- r) All claims must be submitted within 14 days after an event with all supporting invoices/documents. Claims received after 14 days will only be considered for payment if approved by the Board based on presentation of a reasonable explanation. If a claim is not submitted according to these guidelines, the claim will be forfeited.
- s) The regional representative shall oblige to or comply with the organisation's policies and procedures that applies to this Bylaw.

## **BYLAW H: SHOWS**

To provide for the smooth operation and running of **all** SABBS shows (International, Regional and ordinary shows), the following guidelines are provided. It is recommended that Clubs that are affiliated with SABBS also follow these rules, adapted to their circumstances and use the same terminology and classes as to not confuse members.

### **1. General**

- 1.1 Official shows and Regional Shows are presented throughout the year.
- 1.2 All shows are organised under the auspices of SABBS.
- 1.3 Only paid up SABBS members and SABBS registered Boerboels may participate in SABBS International and Regional Shows. Non-members are allowed to participate in Club Shows, but the dogs must be SABBS registered.
- 1.4 No other show may be held on the same day as the International Show.
- 1.5 Regional Shows should preferably be held before the International Show.
- 1.6 Regional Shows should preferably not be held on the same day.
- 1.7 Club Shows may be held on the same day as a scheduled SABBS show provided the venue is more than 300 km from the scheduled show venue.
- 1.8 There are no Open Shows, i.e. all dogs entered in a show must have SABBS birth or registration certificates.
- 1.9 Any complaints regarding a show must be made in writing and addressed to the show organiser and the Chairman of the Show Committee.
- 1.10 Neither SABBS nor the organiser of any show accepts responsibility for injuries sustained at any SABBS Boerboel Show.
- 1.11 It is compulsory that a First Aid Kit should be available at any show.
- 1.12 No consumption of alcohol is allowed during SABBS events. If it is brought to SABBS'/the organisers or any official's attention that a participant/handler consumed alcohol during a SABBS or SABBS affiliated show and/or appraisal event, the said participant/handler will be prohibited from further participation in the show or assisting with the handling of any dog at the event with immediate effect. Depending on further investigation, such a person could be banned from all further shows/appraisals.

### **2. Planning in advance**

- 2.1 Scheduled show dates are to be handed in at the Chairman of the Breed Standard and Appraisal Committee during October in order to start planning for the following year's show and appraisal events.
- 2.2 Once the date is approved and fixed, the organiser must create an advert (*refer to 3. Adverts/Marketing*) that must be sent for approval to the Chairman of the Breed Standard and Appraisal Committee at least 3 weeks prior to the event in order to have it published well in advance. On approval he/she will send it to the web manager to be published on the SABBS website and on Facebook (SABBS Members/SABBS Enthusiasts).
- 2.3 Once it is published, the organiser may advertise it on other social media pages and can then also contact his/her local media and radio stations for publicity regarding the show.

### **3. Adverts / Marketing**

- 3.1 The following information is needed on the advert:
  - a) The Date, starting time, venue and GPS coordinates;
  - b) entry fees;
  - c) starting and closing dates for registering (pre-registration) is compulsory for the International and Regional Shows and close 7 days prior to the event);
  - d) contact number and e-mail address of the organiser; and

- 
- e) SABBS logo

3.2 The show organiser must prepare and personalise the following documents:

- a) Registration/entry forms (template to be provided to the show organiser by the Chairman of the Show Committee/Breed Standard and Appraisal Committee;
- b) categories and classes (template and age calculator to be provided to the show organiser by the Chairman of the Show Committee/Breed Standard and Appraisal Committee;
- c) rules and Regulations (template to be provided to the show organiser by the Chairman of the Show Committee/Breed Standard and Appraisal Committee;
- d) information regarding entry fees;
- e) starting and closing dates for pre-entries and
- f) the contact number and e-mail address of organiser.

3.3 The show organiser should put up direction indicators in the town/area where the show is to be held and remove them immediately afterwards.

#### **4. Finances**

4.1 SABBS shows are to be self-funded. Show organisers are personally responsible for the financial planning and reporting thereof.

4.2 It is the responsibility of the show organiser to get sponsorships for the show, taking into consideration guidelines and directives the Treasurer may issue from time to time.

4.3 Reconciliation of the show finances must be submitted to the Treasurer immediately after the event, in the format prescribed by the Treasurer.

4.4 Surplus funds, if any, must be paid into the SABBS account, but it remains at the disposal of the region concerned. This region and its organisers may decide how to utilise the funds for future events.

4.5 Assets purchased with show funds are the property of SABBS, for the exclusive use of the region concerned. Such assets must be reflected on the inventory.

4.6 An inventory of all SABBS assets must be maintained in the format prescribed by the Treasurer, indicating whether an asset belongs to the national office or the region, and reported to the Treasurer at intervals prescribed by the Treasurer.

4.7 Losses must be reported to the Treasurer without delay.

4.8 Theft of an asset must be reported to the South African Police Service and the case number must be forwarded to the Treasurer.

4.9 Pre-entry and payment in advance for shows are compulsory.

#### **5. Organisers**

5.1 It is the responsibility of the organiser to contact owners via personal e-mails as far as possible.

5.2 It is the responsibility of the organiser to inform each official and judge in advance of what their duties and the dress code are.

5.3 It is the responsibility of the organiser to inform each participant in the International or Regional Show what the dress code is.

5.4 It is the responsibility of the organiser and member entered to ensure that each dog is entered in its appropriate class before the show starts.

5.5 The organiser must ensure that the venue makes provision for:

- i. adequate space for the show ring, assembly ring, spectators, exhibitor parking and accommodation for their dogs;
- ii. parking for spectators;
- iii. ablution facilities and
- iv. refreshments.

## **6. Registration**

- 6.1 Pre-registration is compulsory for any show to ensure that the day runs smoothly. This will also give an estimate of how many dogs to expect and prevent congestion at the registration table and time for the organiser to check the dogs' paperwork.
- 6.2 Pre-registration should close at least 7 days prior to a show to allow the organiser to handle any issue if need be, and especially earlier for the International Show to have the dogs' names and details included in the Show Catalogue.
- 6.3 Registration or / Birth Certificates and proof of inoculation, including Rabies inoculations for dogs older than six months, must be provided on registering.
- 6.4 Entrants, as well as the organiser must ensure that every dog's information on the entry forms is correct and every dog is entered in the appropriate class.
- 6.5 Dogs will be identified by a microchip scanner. Dogs that cannot be positively identified will be refused entry to the show.
- 6.6 All dogs participating in a Regional or the International show will be scanned before entering the ring. No dogs without a microchip or an incorrect chip will be allowed to show

## **7. The Registration Table**

- 7.1 The Registration Table opens one hour prior to the published starting time.
- 7.2 All participants must report to the Registration Table to receive participant numbers that all handlers must display, and for confirmation of any possible arrangements or documentation.
- 7.3 No late entries are accepted at the International or a Regional Show.
- 7.4 Participants must:
  - i. Proof of payment with entry forms are required to be submitted to the event organiser prior to closing date;
  - ii. ensure that **all** information on the entry forms is correct and each dog is entered in the appropriate class;
  - iii. take care of any outstanding documentation and
  - iv. ensure they receive the correct participant number for each dog entered.

## **8. Participants**

- 8.1 Participants must take note of the order of classes being judged, and follow the progress of the proceedings.
- 8.2 Only one handler per dog is allowed in the ring.
- 8.3 No handler shall be younger than 14 years for dogs older than 12 months.
- 8.4 Handlers must respect one-another's safety and distance.
- 8.5 No handler is to allow the dog he is exhibiting to be excessively attracted from outside the show ring.
- 8.6 Participants must make class winners as well as the Champions and Reserve Champions in each category available for official photos to be taken.
- 8.7 Participants are responsible for the appropriate cages, water and shelter for their dogs.
- 8.8 No holding cages or dogs may be in close proximity to the show ring, causing a distraction to exhibitors and their dogs.
- 8.9 It is expected of all exhibitors and handlers to clean up after their dogs.
- 8.10 Dress code:
  - i. International Show and Regional Shows: long preferably blue or black pants and collared T- shirt/shirt without stud name. No identified kennel colour co-ordinated clothing is allowed.
  - ii. Other scheduled shows: long preferably blue or black pants and collared T- shirt/shirt. Stud names and colours are allowed.
  - iii. No slipslops or gumboots (unless it is very wet).

## **9. Dogs**

- 9.1 Dogs must meet the SABBS Breed Standard.
- 9.2 Dogs must be healthy, in good condition, show ready and manageable.
- 9.3 Proof of inoculation of **all** dogs, including accompanying dogs, must be available on request. Dogs older than six months have to have proof of Rabies inoculation.
- 9.4 All dogs must be microchipped.
- 9.5 **All** dogs (participating and accompanying) at SABBS shows must be on a leash, and be accustomed to being handled on a leash. Dogs older than 6 months should be on a choke chain.
- 9.6 Overly aggressive dogs towards people or other dogs will be disqualified in the show ring.
- 9.7 Monorchids, cryptorchids, sterilised males, spayed females and dogs in the Pet Register are not allowed in the Show Ring.
- 9.8 Females in season may not be entered for any show and may not be brought onto the show precinct.
- 9.9 The mating of females within the precinct of the show is forbidden.
- 9.10 No dog shall be allowed in the Show Ring unless it is being judged or has been instructed to remain in the ring pending judging of a subsequent class.
- 9.11 No dog shall be allowed into the Show Ring after having been called 3 times by the Ring Steward, and will be marked absent.

## **10. Opening of the Show**

- 10.1 The organiser officially opens the Show.
- 10.2 The announcer gives an overview of the proceedings, venue layout, facilities, the adjudication criteria, and introduces the judges.

## **11. Collecting (Assembly) Ring**

- 11.1 The Collecting Ring must be big enough to ensure the safety of dogs and exhibitors.
- 11.2 The Collecting Ring Steward calls the relevant participants to report to the Collecting Ring in the order of classes to be judged as per the published programme issued, or as announced at the start of the Show.
- 11.3 A dog will be marked absent after being called 3 times.

## **12. The Show (Adjudication) Ring**

- 12.1 The show ring must preferably be approximately 30 m x 30 m or bigger.
- 12.2 The surface must be even and of suitable non-slip material.
- 12.3 The show ring must have an entrance and an exit.
- 12.4 Position markers must be provided.
- 12.5 Only the judges, photographer, the Ring Steward and handlers with their dogs may be present in the Show Ring.

## **13. Handlers**

- 13.1 Handlers younger than 14 years may not handle dogs older than 12 months in the ring.
- 13.2 Handlers must at all times be in control of their dogs in and outside the show ring. Any handler who is not in control of his/her dog will receive one warning and be disqualified on the second transgression
- 13.3 Handlers must respect one another's distance, and act courteously towards one another.
- 13.4 Handlers must walk anti-clockwise with their dogs to their left.
- 13.5 Handlers may only communicate with judges, if approached by the judges.
- 13.6 Handlers may not communicate with any person outside the Show Ring.
- 13.7 Handlers must remain in their allocated positions. Any handler who moves with his/her dog from this position will receive one warning, and be disqualified on the second transgression.
- 13.8 Handlers may not distract the judges while they are busy judging another dog.

- 13.9 The judges will disqualify overly aggressive and/or uncontrolled Boerboels.
- 13.10 When there is an exceptionally high number of entrants in a specific class, the class will be subject to pre-selection by the judges.

## **14. Officials**

### **14.1 *Collecting Ring Steward***

No dog shall be allowed in the Collecting or Show Ring without the consent of the Collecting Ring Steward. His duties are to:

- i. call participants of each class to the Collecting Ring;
- ii. record dogs present or absent and report to the Ring Steward;
- iii. ensure that all dogs have been registered in the appropriate class; and
- iv. to admit a class into the Show Ring on confirmation that all participants are present.

### **14.2 *Ring Steward***

The Ring Steward must have a complete knowledge regarding the show rules and procedures. Duties are to:

- i. assist the judge/s in the ring;
- ii. address the participants;
- iii. make sure that all corrections on judges' sheets are initialled by judges; and
- iv. to hand the judges' sheets to the Registration Officer.
- v. At any show other than the SABBS International and Regional Shows, the functions of the Ring Steward may be performed by the judges.

- 14.3 ***The Registration Officer*** tallies the scores and informs the announcer.

## **15. Judges**

- 15.1 The appointment and approval of judges for scheduled Regional Shows is to be decided on by the show organiser in collaboration with the Chairman of the Show Committee/Breed Standard and Appraisal Committee.
- 15.2 The appointment and approval of judges for the International Show is to be decided on by the show organiser in collaboration with the Board.
- 15.3 The judges are appraisers, breeders and dog experts who have a good understanding of the Breed Standard.
- 15.4 Club Shows: judges need to be SABBS approved judges and have a good understanding of the Breed Standard.
- 15.5 Whenever there is more than one judge at a show, one of them will be appointed to be the senior judge.
- 15.6 The organiser will decide on the dress code for the judges.

## **16. Adjudication**

- 16.1 All Boerboels, including unappraised Boerboels, will be judged by taking into consideration how representative they are of the SABBS Breed Standard. (*Also refer to 16.5: Guidelines for Adjudication*).
- 16.2 The judges will disqualify overly aggressive and/or uncontrolled Boerboels.
- 16.3 ***Adjudication at the International Show***
- i. At the International Show there will always be 3 judges in the ring. The judges' scores will be tallied using the Hi-Low system. The public is to be informed that in classes with a large

- number of dogs, the judges will first confer and assess to identify dogs in a pre-selection. Once the pre-selection has been announced, the Hi-Low system will be applicable and all judges will judge the selection of dogs independently and there will be no further communication between the judges.
- ii. Judges do their assessments independently in accordance with, and based primarily on, the Guidelines for Adjudication. **Note:** the focus of show criteria differs from that of appraisal criteria. The SABBS Breed Standard is the guideline, but showmanship is important.
  - iii. The Ring Steward will call the specific class to the Show Ring.
  - iv. The senior judge will give every handler the opportunity to show his/her dog, and they will have approximately one minute to impress the judges.
  - v. Judges may not consult with one another during the adjudication process.
  - vi. When the entries in a class are too high, the class will be split by the Ring Steward.
  - vii. Judges independently submit the record of their selection for either the class adjudication, or for the final round of adjudication to the Ring Steward.
  - viii. The Ring Steward collects all score sheets and hands the results to the Registration Officer.
  - ix. The Registration Officer does the calculations of the final placings according to the Hi-Low system. Five positions are awarded per class.
  - x. In the case of a tie, the senior judge will have the deciding vote.
  - xi. The announcer reads out the results, and calls the class winners to the Show Ring for the presentation of trophies and prizes.
  - xii. Sub-junior, Junior, Senior and Reserve Champions (males and females) will be selected.
  - xiii. All the Boerboels placed first and second in the Junior and Senior Championship classes compete for the position of Grand and Reserve Grand Champion (males and females).
  - xiv. The final event is the announcement of The Dog of the Year.

#### 16.4 ***Adjudication at Regional and other Shows***

- i. The number of judges will be determined by the nature of the show.
- ii. Judges do their assessments independently in accordance with, and based primarily on, the Guidelines for Adjudication. **Note:** the focus of show criteria differs from that of appraisal criteria. The SABBS Breed Standard is the guideline, but showmanship is important.
- iii. The Ring Steward will call the specific class to the Show Ring.
- iv. The senior judge will give every handler the opportunity to show his/her dog to impress the judges.
- v. Judges may consult with one another during the adjudication process.
- vi. When the entries in a class are too high, the class will be split by the Ring Steward.
- vii. Judges submit the record of their selection for either the class adjudication, or for the final round of adjudication to the Ring Steward.
- viii. The Ring Steward collects all score sheets and hands the results to the Registration Officer.
- ix. Unless the Hi-Low system of vote tallying is used, the placings are determined by consensus of the judges. In the event of disagreement, the senior judge will have the determining vote.
- x. The Registration Officer records the final placings.
- xi. The announcer reads out the results, and calls the class winners to the Show Ring for the presentation of trophies and prizes.
- xii. Judges to give verbal critique on placings for clarity to the public and exhibitors.
- xiii. Sub-junior, Junior, Senior and Reserve Champions (males and females) will be selected.
- xiv. All the Boerboels placed first and second in the Junior and Senior Championship classes compete for the position of Grand and Reserve Grand Champion (males and females).
- xv. The judges' decision is final. In the case of a tie, the senior judge will have the deciding vote.
- xvi. The final event is the announcement of The Dog of the Day.



16.5

**Guidelines for adjudication for ALL shows**

<b>General appearance</b>	Big and strong Ideal height Balance Musculature Impressive	Males: preferably minimum height of 64cm. Females: preferably minimum height of 59cm – both sexes sufficient volume for size. Head, neck, forequarter, centrepiece and hindquarter must be in proportion (typical Boerboel). Musculature according to gender. Impressive: big, strong and overall in balance.
<b>Temperament</b>	Manageable Obedient	Unmanageable dogs must leave the Ring. Overly aggressive dogs must leave the Ring.
<b>Poise</b>	Overall impression (e.g. self-confidence) General health	How does the dog present itself? Does it have a lot of self-confidence? Is the dog comfortable in the Ring? Give credit to the handler for grooming and training.
<b>Angulation</b>	Forequarter Hindquarter	Give credit to the dog with good angulation – it influences the movement. Look at the strength and sturdiness of the hindquarter.
<b>Movement</b>	Buoyant Top line Parallel	Buoyant and parallel with the top line that constantly stays fixed. Legs never cross.

**17. Show classes and categories for ALL shows.**

- 17.1 Puppy class: It is recommended that puppy classes at all shows are restricted to puppies older than three months due to the limited immunity of younger puppies. However, the final decision is with the organiser.
- 17.2 The birth dates that determine the Show Categories and Classes must be calculated in advance. A calculator for this purpose can be obtained from the Chairman of the Breed Standard and Appraisal Committee.
- 17.3 It is recommended that club shows use the abovementioned classes and terminology. However, they can adjust/adapt their classes to suit their needs.

**17.4 Categories and Classes.**

Class	Description	♀ ♂	Age	Date of Birth
<b>Sub-juniors</b>				
1 a	Boerboel Puppy	♀	7 w to 3 m	
1 b		♂		
2 a	Boerboel Puppy	♀	3 m to 6 m	
2 b		♂		
3 a	Boerboel Puppy	♀	6 m to 9 m	
3 b		♂		
<b>Junior Handlers</b>				
JH 1	Junior Handler	♀/♂	under 13 years	
JH 2			over 13 years	
<b>Juniors</b>				
4 a	Boerboel	♀	9 m to 12 m	
4 b		♂		
5 a	Boerboel	♀	12 m to 15 m	
5 b		♂		
6 a	Boerboel	♀	15 m to 18 m	
6 b		♂		
<b>Seniors</b>				
7 a	Boerboel	♀	18 m to 24 m	
7 b		♂		
8 a	Boerboel	♀	24 m to 5 y	
8 b		♂		
9 a	Boerboel	♀	5 y and older	
9 b		♂		
<b>Championships (winners in previous classes)</b>				
10 a	Sub-junior Champion	♀	Participants: Only first and second places of <b>Classes 1,2 &amp; 3.</b>	
10 b		♂		
11 a	Junior Champion	♀	Participants: Only first and second places of Classes 4 to 6.	
11 b		♂		
12 a	Senior Champion	♀	Participants: Only first and second places of Classes 7 to 9.	
12 b		♂		
13 a	Family Class	♀	<b>Open Class:</b> Female with 2 offspring (any sex)	
13 b	Family Class	♂	<b>Open Class:</b> Male with 2 offspring (any sex).	
14 a	Grand Champion	♀	Participants: Only first and second places of Classes 11 & 12.	
14 b		♂		
15	Dog of the Day	♀/♂	Participants: Only winners of Classes 14 a & b.	

## **18. Show results**

- 18.1 The show results for all SABBS shows must be recorded in the format (template) provided to the show organiser by the Chairman of the Show Committee/Breed Standard and Appraisal Committee.
- 18.2 It is recommended that appraisal scores of adult dogs, where available, are included in the results.
- 18.3 It is recommended that photo results are prepared for all SABBS shows. The template will be provided to the show organiser by the Chairman of the Show Committee/Breed Standard and Appraisal Committee.
- 18.4 The show results will be published on the SABBS website.
- 18.5 The results of Club shows may be published on the SABBS website on request of the club.

## **19. Indemnity**

Participants in any Show, whether entrant, spectator, or otherwise, and including all animals, do so at their own risk, and indemnify SABBS, the Show organisers, SABBS Officials and Office Bearers from any claims whatsoever for damages arising from loss, theft, injury or any other cause, whether direct or indirect, associated with the Show, their presence at, or participation in, the Show.

## **BYLAW I: SABBS AFFILIATED CLUBS**

### **1. GENERAL**

- 1.1 In terms of Clause 12.2.1 of the Constitution of SABBS, and subject to the requirements laid down in terms of the Constitution of SABBS Subclause 9.1(ee), any group of persons actively engaged in breeding, showing, working, or training Boerboels may form a Boerboel Club, and may apply to the Board for affiliation to the Society, provided that the Society approves the Constitution of such Club, and that the Club subscribes to the Constitution and Bylaws (including the Breed Standard) of the Society.
- 1.2 In addition to subscribing the Constitution of the Society, each club must have its own Constitution, to be approved by the Society.
- 1.3 In terms of Clause 12.2.2 of the Constitution of SABBS all Clubs will be required to sign and submit an affiliation agreement document annually.

### **2. CLUB AFFILIATION TERMS**

- 2.1 Any club that wishes to affiliate with the Society is to apply for affiliation and approval consideration by the SABBS Board by means of written application, preferably in electronic format by means of an e-mail. This application is to include the Club's Constitution, subject to the following conditions:
- 2.1.1 Every club's latest Constitution must be submitted to the Society's administrative office for record keeping.
- 2.1.2 Every club's Constitution must be in line with the SABBS Constitution and Bylaws but may have more guidelines included.
- 2.1.3 Any changes to a club's Constitution are to be approved by the Board before it becomes operational.
- 2.2 Club affiliation is to be renewed on an annual basis with an annual Club affiliation fee payable to the Society, subject to the following:
- 2.2.1 The annual Club affiliation fee will be determined by the SABBS Board and published annually with all other Society fees. The affiliation fee will differ for each country and /or region.
- 2.2.2 The annual Club affiliation fee is due and payable on the 1<sup>st</sup> January of each year, and shall be deemed to be in arrears, if unpaid at the end of January of the same year.
- 2.2.3 Clubs who fail to pay the affiliation fee shall forfeit their affiliation and will be notified within a period of 21 calendar days from the date which the affiliation was forfeited.

### **3. CLUB MEMBERS**

- 3.1 Each club is to determine its own membership structure and associated fees. Members can vary between ordinary club members and breeder members.
- 3.2 All club members who want to register their dogs and breed with registered dogs are to apply for SABBS breeder membership, subject to additional fees as per the applicable SABBS fee structure per country. Ordinary club members are not required to be SABBS members.
- 3.3 Club members who are paid-up SABBS members will:
- 3.3.1 Have to abide by the Constitution and Bylaws of the Society.
- 3.3.2 Be entitled to opportunities such as to vote at an AGM, participate at an International Show or Regional Show and to receive the Society's quarterly newsletter and other relevant notifications, or enjoying any other right available to paid-up SABBS members.

### **4. CLUB GOVERNING BODY**

- 4.1 Each club will have its own governing body, of which the members will be nominated and voted for by the club members, based on the club's constitutional guidelines.

- 4.2 Each club's governing body will have a Chairman or President, to be nominated and voted for, based on the club's constitutional guidelines.
- 4.3 Any voting process and period will be determined by the club and stipulated in its Constitution.
- 4.4 The Society must be notified of who the Club Chairman is and whenever it changes.
- 4.5 The Club Chairman will be the only spokesperson between the Club and the Society. He will be responsible for all the communication and all the work between the Club and the Society.
- 4.6 The Club Chairman must be a SABBS member.

## **5. MEETINGS**

- 5.1 In addition to normal club meetings, each club is to have an Annual General Meeting during which its Governing Body will be voted for.
- 5.2 A SABBS Board member is to be invited to attend the club's Annual General Meeting, either in person or virtual.

## **6. DOCUMENTATION**

- 6.1 SA Stud Book will be the Registration Authority for all SABBS affiliated clubs.
- 6.2 Only signed-off SA Stud Book registration certificates and no club certificates will be accepted as official documentation.
- 6.3 The SABBS logo must be displayed on all official club documentation, advertisements, and communication.
- 6.4 No other logos than that of SA Stud Book and SABBS may be displayed on birth and registration certificates.

## **7. OPERATIONAL PROCEDURES (CLUBS OUTSIDE SOUTH AFRICA)**

- 7.1 Recording and registration of dogs will be as per the current SABBS Bylaws A and B. In the case of Australia, where all puppies are registered as pets before appraisal, such additional information will be included on the birth certificates issued by SA Stud Book.
- 7.2 Clubs outside South Africa will be the portal to SABBS for club members who are also SABBS members, i.e. the Club Office will be an extension of the SABBS Head Office, providing administrative assistance to SABBS and the club's members, i.e. dealing with the club and club member related administration. The club will be responsible for all service-related requests (litter registration, appraisal arrangements and certificates, transfer of ownership, etc.) to be forwarded to the SABBS Head Office, i.e. all requests are to be channelled via the Club to SABBS.
- 7.3 One club member, preferable the Chairman, has to liaise and be the contact with the SABBS Head Office. If someone else is delegated for such task, the Society is to be notified in writing with the name and contact details of such person.
- 7.4 Club members are to send all information and documentation with regard to membership, birth notifications, registration papers, owner transfers, etc. to the club's office, with the club contact person to submit it to the SABBS Head Office.
- 7.5 The same procedure as in Item 7.2 will be followed when documentation is finalised by either SA Stud Book and/or the Society, i.e. all documentation will be sent to the club's office and/or contact person by the SABBS Head Office, who will then distribute the information to the relevant members.
- 7.6 Club members who are also SABBS members will be invoiced individually by the SABBS Head Office. The invoices and statements will either be sent to each member or to the club's office or contact person, subject to the club's preference. The payment is due within 30 days from which the SABBS Office had sent out the invoice or statement. Refer to Constitution Clause 6.
- 7.7 A Club must institute a robust ethics and conflict resolution committee for local issue resolution. If required, a summary of issues and resolutions must be submitted to the Chairperson of the SABBS Ethics & Disciplinary Committee on a quarterly basis. If a resolution at club level is not acceptable by either of the parties involved, an appeal can be escalated to the SABBS Ethics & Disciplinary Committee as per Society's constitutional guidelines.

## **8. APPRAISALS AND SHOWS**

8.1 Planned appraisals and show events for the year to follow must be submitted to the SABBS office or the Chairman of the Breed Standard and Appraisal Committee before end November of the preceding year.

8.2 No show or appraisal will be allowed if it has not been approved by SABBS.

### **8.3 *Appraisal arrangements:***

8.3.1 The Appraisal requirements are the same as set out in Bylaw F.

8.3.2 The Appraisal fee is payable to SABBS as set out in the fee structure.

8.3.3 Clubs can request a maximum of two appraisals per year, subject to the availability of SABBS senior appraisers.

8.3.4 Only SABBS Senior Appraisers may be used for appraisals and all associated costs be for the club's account.

8.3.5 Clubs will carry all expenses when hosting an appraisal. All appraisal fees must be paid over in full to SABBS.

### **8.4 *Show arrangements:***

8.4.1 The Show requirements are the same as set out in Bylaw H.

8.4.2 SABBS will host the Regional Show and is also allowed to organise other SABBS shows in the club's region or country.

8.4.3 If a club wants to arrange a Boerboel club show that is not on the annual SABBS events programme, it must be discussed with SABBS at least four (4) weeks before the relevant day to determine if it will fit in with the SABBS programme.

8.4.4 Any advertisement for Boerboel club shows and/or days must be sent to SABBS three (3) weeks before the relevant day for approval.

8.4.5 The income and expenses regarding the non-official SABBS shows will be for the club.

8.4.6 It is preferred that at least one SABBS senior appraiser act as a judge at a club show. Alternatively, SABBS must approve at least one judge for club shows.

8.4.7 Clubs will be responsible for the travelling and accommodation of judges for club shows.

8.4.8 Clubs must discuss their show sponsor with SABBS before accepting it to prevent any conflict with the SABBS sponsor. A club may not engage with the National Sponsor of SABBS without the prior approval of the SABBS Board or Board member responsible for sponsorships.

8.5 Clubs must adhere to deadlines as prescribed by SABBS.

8.6 The results and adverts of club shows may be published on SABBS social pages.

8.7 The consumption of alcohol at any SABBS appraisal or affiliated show is strictly prohibited. This means that no person or persons handling dogs before and during the show / appraisal may consume alcohol. This also applies to persons assisting with collecting dogs to or from the ring.

## **9. SUSPENSION OF A CLUB**

9.1 SABBS retains the right to cancel or suspend affiliations at any time should a club not:

9.1.1 adhere to the affiliation terms and requirements (refer to Item 2);

9.1.2 adhere to the SABBS Constitution or Bylaws

9.1.3 or put SABBS in a bad light with the public.